

Onley Town Council Minutes of April 4, 2016

VIRGINIA: At a Regular Monthly Meeting of the Onley Town Council held at the VVA Building, 25534 East Main Street, on the 4th day of April, A.D., 2016:

Council Members Present: Jack Pierson, Mayor
Ned Finney, Vice-Mayor
John Dennis
Dawn Dize
Matt Hart
Susan Rillo
Don Strautz

Staff Present: John Pavlik, Zoning Administrator
Jamy Salazar, Treasurer
John Spivey, Chief of Police
Michael Sterling, Town Attorney

Call to Order

Mayor Pierson called the meeting to order at 6:30pm.

Invocation & Pledge of Allegiance

The invocation was given by Ned Finney and the Pledge of Allegiance was led by Don Strautz. Mr. Finney then asked Council to add Item (D.) Use of air brakes in Town under New Business.

Adoption of Agenda

Motion: To adopt the agenda with the change by Don Strautz and seconded by Ned Finney.

Roll Call Vote: Hart=yes; Rillo=yes; Dize=yes; Dennis=yes; Strautz=yes; Finney=yes. MOTION PASSED

Mayor Pierson read the Rules of Public Participation at this time.

Presentation of 2014-2015 Audit

David Foley from Robinson Farmer Cox Associates presented the 2014-2015 audit. A copy of the audit will be attached to the minutes. He specifically noted that the audit was prepared using General Accepted Auditing Standards and that no deficiencies were found. He added that they issued an unmodified opinion which is the cleanest opinion an auditor can give on a financial statement. He thanked Ms. Salazar for doing an excellent job of preparing for the audit as well as her help when they are in the office completing the audit.

Enterprise Zone Presentation

Tom Brockenbrough from Accomack County presented some information on the Enterprise Zone program. Mr. Brockenbrough stated that there was an Enterprise Zone that ended back in 2014. He added that at that time, Onley's Zoning Administrator advised him that they did not wish to participate in the establishment of a new Enterprise Zone. Mr. Pavlik stated that was not him but a predecessor. Once the Enterprise Zone was established and application was made, Mayor Pierson contacted Mr. Brockenbrough and stated that the town did wish to participate in the Enterprise Zone and the previous Zoning Administrator had not even brought this matter before the Council. At that point, the Town had to wait twelve months before another application could be submitted. The twelve months have now passed so Mr. Brockenbrough has provided Onley with a map of the Town and asked that they mark it with any areas that they wish to make a part of the new Enterprise Zone. Council asked that Mayor

Pierson and Mr. Pavlik work with Mr. Brockenbrough on this project. Mr. Brockenbrough presented some general information on the Enterprise Zone. A copy of that information will be attached to the minutes.

Consideration of Minutes

Motion: To adopt the minutes of the March 7, 2016 Regular Monthly Meeting by John Dennis and seconded by Don Strautz. Roll Call Vote: Hart-yes; Rillo-yes; Dize-yes; Dennis-yes; Strautz-yes; Finney-yes. MOTION PASSED

Motion: To accept the 2014-2015 Audit by Don Strautz and seconded by Susan Rillo. Roll Call Vote: Hart-yes; Rillo-yes; Dize-yes; Dennis-yes; Strautz-yes; Finney-yes. MOTION PASSED

Department Reports

Police Report & Schedule

Chief Spivey stated that beginning with the May schedule, they will be going back to eight hour shifts. Officer Long needed a new radiator on the 2010 Ford Explorer and Council was polled via telephone and this expense was approved in the amount of \$535.10. Finally, Chief Spivey stated that he and Mr. Sterling have done a great deal of work on the hiring policy. He feels that they will finalize the policy in the next few weeks and he would like Council's approval to run the Help Wanted ad. He asked that Council also consider the possibility of hiring someone who is not certified.

Motion: To ratify the approval of the repair of the 2010 Ford Explorer in the amount of \$535.10 by Don Strautz and seconded by Ned Finney. Roll Call Vote: Hart-yes; Rillo-yes; Dize-yes; Dennis-yes; Strautz-yes; Finney-yes. MOTION PASSED

Motion: To approve the May 2016 schedule by Susan Rillo and seconded by Ned Finney. Roll Call Vote: Hart-yes; Rillo-yes; Dize-yes; Dennis-yes; Strautz-yes; Finney-yes. MOTION PASSED
Council agreed to have Chief Spivey run the ad for the Police Department vacancy.

Treasurer's Report

Ms. Salazar presented her Treasurer's Report adding that the packets went out before the month was actually closed out so some figures may not be final for the month. She added that there are some additional payables that need to be considered when making the motion to pay the monthly payables.

Motion: To Pay the March 2016 Payables including the additional payables by Dawn Dize and seconded by Susan Rillo. Roll Call Vote: Hart-yes; Rillo-yes; Dize-yes; Dennis-yes; Strautz-yes; Finney-yes. MOTION PASSED

At this time, Ms. Salazar gave an overview of a meeting that she and Mayor Pierson had with Charley Banks from the VA Dept. of Recreation and Conservation. A copy of that report will be attached to the minutes.

Attorney's Report

Mr. Sterling said that he had nothing formal to report but he did appreciate the opportunity to do a ride along with Chief Spivey this past month to learn a little bit more about the town.

Zoning Administrator's Report

Mr. Pavlik read his report into the minutes. A copy of his report will be attached to the minutes. In addition to his report, Mr. Pavlik stated that the current zoning map in the Town Office was made in 1970. He asked Council to decide if they would like an up-to-date map. Council agreed that Mr. Pavlik should get together with Mr. Brockenbrough to create a better map.

Public Works

Ms. Salazar stated that they have been doing some litter pick up and cleaning out the storm drains. She said that Mr. Banks mentioned that he rode around and looked at possible problem areas in the town and commented that our storm drains were very clean, which is a great help with standing water. They have begun an initial pickup of clean-up items and they will have everything picked up by the end of next week. As soon as the weather breaks, they will work on the beautification project and the front of the Town Office. He will also begin cutting grass next week.

Planning Commission Report

Mr. Strautz stated that the Planning Commission met last week. He stated that they have finished reviewing the zoning regulations and they are in the process of getting a copy together to present to Council.

Old Business

Ms. Salazar stated that we are still waiting on the appraisal of the property across from the Town Office. She added that she spoke with Kendall Bradley today and he is still working on it. Mr. Finney would like a letter from Roy Cowan stating that he is agreeable to the sale of the property depending on the terms. Council will put this on the agenda for next week's budget meeting. Mr. Dennis asked if this piece of property has a separate deed. Mr. Hart stated that it does.

Ms. Salazar stated that in the matter of the budget, she has provided Council with the initial draft of the budget excluding the Police Department. She added that Chief Spivey has been unable to provide his budget figures since he is waiting on the actuarial study from VRS.

Mr. Dennis asked if there was any consideration of putting a playground on the piece of property where the water tank was. Mayor Pierson stated that no decisions have been made concerning anything on this matter. Mr. Sterling asked that Mr. Pavlik look at the Comprehensive Plan and the Zoning for the Town to see if there are other issues that need to be addressed for any property that will be purchased for the purpose of a park.

Mayor Pierson asked that Council consider the proposal from Michael Scott to perform mosquito spraying in town. A copy of the proposal will be attached to the minutes. Mr. Strautz stated that he will be using his equipment but our spray. He wondered how he will know our spray is not being used for another town or another job. Mr. Finney said that he wants to use our equipment half of the month and his equipment the other half. Mayor Pierson explained that Mr. Scott has a personal reason that would not allow him to use our equipment the entire month but he feels that we need to work with him since there are very few people licensed to spray for mosquitoes. He added that with the Zika virus so prevalent, he feels it is important to stay on top of this matter. Mr. Finney stated that he wants him to use ours all of the time or his all of the time – he doesn't like splitting it up. Mr. Hart and Ms. Rillo said that they feel we have no choice but to accept his proposal since there is no one else to spray. They don't feel he is being unreasonable. Mr. Dennis and Mr. Strautz agreed with Mr. Finney that Mr. Scott should use our equipment and our spray. Mayor Pierson stated that is not possible for Mr. Scott adding that if anyone knows of someone else who can spray, they should have them contact us. He then asked Ms. Salazar to advertise for someone else to spray for mosquitoes.

In the matter of the repair of the door at the office, Ms. Salazar stated that we still have only the one estimate. Mr. Sterling stated that it would be appropriate to accept that bid if Council wishes since they did try to acquire numerous bids but were unable to get any responses.

Motion: To accept the bid to repair the door at the Town Office in the amount of \$550.00 by Ned Finney and seconded by Susan Rillo. Roll Call Vote: Hart-yes; Rillo-yes; Dize-yes; Dennis-yes; Strautz-yes; Finney-yes. MOTION PASSED

New Business

Mayor Pierson stated that he has received from Scott Whitaker and Jan Siglin letters of resignation from the Planning Commission.

Motion: To accept the resignations of Scott Whitaker and Jan Siglin from the Planning Commission by Matt Hart and seconded by Susan Rillo. Roll Call Vote: Hart-yes; Rillo-yes; Dize-yes; Dennis-yes; Strautz-yes; Finney-yes. MOTION PASSED

Mayor Pierson read a letter of interest to serve on the Planning Commission from Rose Pierson.

Motion: To accept the letter and appoint Rose Pierson to the Planning Commission by John Dennis and seconded by Ned Finney. Roll Call Vote: Hart-yes; Rillo-yes; Dize-yes; Dennis-yes; Strautz-yes; Finney-yes. MOTION PASSED

Motion: To re-appoint Don Bowling to the Planning Commission by Susan Rillo and seconded by Dawn Dize. Roll Call Vote: Hart-yes; Rillo-yes; Dize-yes; Dennis-yes; Strautz-yes; Finney-yes. MOTION PASSED

Mayor Pierson stated that he has had a complaint from a resident about the use of air brakes in town. He said that Mr. Sterling has suggested contacting VDOT to see what can be done. Council agreed and Mayor Pierson will contact VDOT.

Public Comments

Rose Pierson signed up to speak but did not wish to at this time.

Billye D. Custis signed up to speak but stated that she had nothing to say at this time.

Laura Belle Gordy stated that she is almost sure that the voting location will be changed to Nandua Middle School and if Council wishes to move their local elections they should contact Patty White.

Nancy Kluis stated that she would like to move the voting location from the firehouse. Mr. Finney asked her to state her objections to using the firehouse. Ms. Kluis stated that it is often very hot or very cold in the firehouse, it is also very dark and the parking accommodations are not good. She did add that the new people who are in there are very accommodating but the building itself is not very pleasant. Mayor Pierson stated that he feels it is too late to change the location for the May election but we may need to address it after that time. Ms. Kluis agreed.

Council Comments

Mr. Hart said that he is glad that the Town is getting back into the Enterprise Zone. He added that he is very pleased with our audit noting that we had a good year and we are being very responsible with the Town's money.

Ms. Rillo thanked everyone for coming tonight. She thanked the employees and the other Council Members.

Ms. Dize thanked Ms. Siglin and Mr. Whitaker for serving on the Planning Commission. She thanked Ms. Salazar for a good audit and thanked everyone for coming.

Mr. Dennis thanked Ms. Pierson for joining the Planning Commission.

Mr. Strautz thanked the Town employees. He thanked Ms. Siglin adding that she will be missed. He thanked Ms. Pierson for coming on the Planning Commission. In the matter of the upcoming election, he asked that everyone be civil to each other.

Mr. Finney thanked everyone for what they do for the Town. He stated that he does the best he can for the Town and hopes that he will continue to do so after the election. He concluded by thanking Ms. Salazar for another excellent audit and added that he would like to see her be made the Town Manager.

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Adjourn/Recess

Motion: To recess at 7:49pm until April 11th at 6:30pm by John Dennis and seconded by Don Strautz.

Roll Call Vote: Hart-yes; Rillo-yes; Dize-yes; Dennis-yes; Strautz-yes; Finney-yes. MOTION PASSED

Respectfully submitted by,

Jamye Salazar
Treasurer

Jack Pierson
Mayor