

## Onley Town Council Minutes of May 11, 2015

VIRGINIA: At a Regular Monthly Meeting of the Onley Town Council held at the VVA Building, 25534 East Main Street, on the 11th day of May, A.D., 2015:

Members Present: Jack Pierson, Mayor  
Ned Finney, Vice-Mayor  
John Dennis  
Dawn Dize  
Matt Hart  
Susan Rillo (arrived 6:48pm)  
Don Strautz

Staff Present: John Spivey, Chief of Police  
Jamy Salazar, Treasurer  
Cela Burge, Town Attorney  
John Pavlik, Zoning Administrator

### Call to Order

Mayor Pierson called the meeting to order at 6:30pm.

### Invocation & Pledge of Allegiance

The invocation was given by Matt Hart and the Pledge of Allegiance was led by Don Strautz.

### Adoption of Agenda

**Motion: To adopt the agenda by Don Strautz and seconded by Ned Finney.**

**Roll Call Vote:** Dize=yes; Rillo-absent; Finney=yes; Strautz=yes; Hart=yes; Dennis=yes. MOTION PASSED

### Consideration of Minutes

**Motion: To adopt the Minutes of the April 13, 2015 Regular Monthly Meeting & April 21, 2015**

**Recessed Meeting/Budget Workshop by Ned Finney and seconded by Matt Hart. Roll Call Vote:** Dize=yes; Rillo-absent; Finney=yes; Strautz=yes; Hart=yes; Dennis=yes. MOTION PASSED

### Department Reports

#### Police Report & Schedule

Chief Spivey reported that there is a major problem with the driver's door on the 2009 Charger. He presented Council with an estimate for replacement in the amount of \$1,350.00. Council asked Chief Spivey to acquire two more estimates in keeping with the procurement policy.

Chief Spivey stated that there has been an increase in criminal complaints such as larceny and domestic situations.

In reference to the in-car camera system that was talked about at an earlier meeting, Chief Spivey quoted a price of \$2,303.00 per unit/car. This amount does not include installation. This is a proposed project for next fiscal year.

At this time, Ms. Rillo arrived.

**Motion: To adopt the June 2015 schedule by Ned Finney and seconded by Don Strautz. Roll Call Vote:**

Dize=yes; Rillo=yes; Finney=yes; Strautz=yes; Hart=yes; Dennis=yes. MOTION PASSED

### **Treasurer's Report**

Ms. Salazar gave Council an update on the USDA loan that was used to purchase the 2012 Dodge Charger. She pointed out that the 12 month CD that matured at Shore Bank was rolled over into a 15 month CD at the request of Council. She stated that on her Other Payables report, the Davis Disposal, VEC and NAPA bills were for the month of March. She concluded by giving an overview of the budget at this time. She reported that decal sales are slow and she asked for Council's permission to write a letter to the residents that have not purchased their decals. Ms. Siglin stated that she purchased a town decal for her truck and was still sent a bill from the County for a decal for the second year in a row. Billye D. Custis suggested that it may be a problem with the DMV. Ms. Salazar stated that may be what the problem is and she will call the County and look into the matter. Mr. Strautz offered to look into the matter since he works in Accomac. Council agreed that Ms. Salazar should send letters to residents.

**Motion: To Pay the April 2015 Payables by Ned Finney and seconded by Matt Hart.**

**Roll Call Vote:** Dize-yes; Rillo-yes; Finney-yes; Strautz-yes; Hart-yes; Dennis-yes. MOTION PASSED

### **Attorney's Report**

Ms. Burge stated that she has finalized the Open Burn Ordinance and she will get that in the Ordinance book along with a new table of contents. She worked with Mr. Pavlik on an erosion and sediment issue this month. Lastly, she stated that she has done some research on volunteer fire companies after last month's meeting.

### **Zoning Administrator's Report**

Mr. Pavlik read his report into the minutes. A copy of this report will be attached.

### **Public Works**

Ms. Salazar reported that the holiday wreaths have been disposed of as Council requested. Fresh mulch has been placed at the town office and the town signs. The grass is being cut weekly as well as litter pick-up and checks of the storm drains. The Spring Clean-up was completed and went very well. E.J. has been helping Joel go through some things in the garage. Mr. Finney has requested that they begin cleaning and organizing the garage as well as put a seal on the roof. Mr. Finney has asked for some guidance with an edging project around town and stated that he would like to get in touch with property owners to get their permission to do some edging. Ms. Burge stated that the sidewalks may be in VDOT's right-of-way and we may just need permission from them. She will look into this matter for the next meeting.

Mr. Dennis stated that he will finish trimming the limbs off the garage if Mr. Simpson will take them away. Ms. Salazar asked that Mr. Dennis let her know when he does the trimming so she can contact Mr. Simpson to have them taken away. Ms. Dize stated that the grass at the railroad track is very tall. Ms. Salazar stated that we have sprayed it in the past since it is impossible to get the equipment too close to the tracks. She will look into this matter with Mr. Simpson.

### **Planning Commission Report**

Mr. Strautz stated that they are still reviewing and making changes to the Comp Plan and are still waiting on the ANPDC for their suggestions. Ms. Siglin has agreed to look into some training and the Commissioners have agreed to attend if it is on the Shore. He added that they would like to begin working on the zoning regulations and would like for Mr. Pavlik to attend the next Planning Commission meeting. Mr. Pavlik agreed.

**Old Business**

Mr. Finney asked Council's thoughts on the latest proposal from GMB. The amount that they are requesting to oversee the building of the new town office is approximately \$94,000.00. Mr. Finney feels that he and Mr. Hart, along with Jimmy Bundick, can handle and oversee the project without the expense of \$94,000.00. He also mentioned the possibility of contacting George Young, an architect in Pocomoke. Mr. Hart agreed with Mr. Finney. Mr. Dennis suggested that someone stay in contact with Norman Pitt from Accomack County. Ms. Burge reminded Council that they want to be sure and have a set of plans and specifications to bid out. You will want someone to put their seal on those plans. She added that another matter is the erosion and sediment control and stormwater regulations, and whoever puts those plans together needs to have a good understanding of these matters. Mr. Dennis would like for Council to settle on the amount they want to spend before they proceed. Mr. Finney and Mr. Hart will put something together and bring it back to Council at next month's meeting.

In reference to the ATL/Fire Dept. grant, Mr. Finney is in favor of splitting the money among Onley, Onancock and Tasley. Mr. Hart disagreed and stated he would like to keep the money in Onley. Ms. Rillo expressed concern that some of the matters that Council was concerned about have not been addressed as promised at last week's meeting. She then stated that she is in favor of keeping the money in Onley. There was a short discussion as to whether or not trailers are allowed in town. Billye D. Custis stated that they are not dwellings and, therefore, not allowed. Ms. Burge added that there has been some case law about campers that she would like to look into.

**Motion: To hold the ATL/Fire Dept. grant money back by John Dennis and seconded by Ned Finney.**

**Roll Call Vote:** Hart-no **The remaining vote was not completed at this time.**

Mr. Dennis asked if we have received the roster and a list of who has the town's pagers. Ms. Salazar replied that we did receive a roster and next to some of the names are the words "pager" or "radio". She emailed Chief Davis and asked if that means they have a town owned pager but has not heard back from him at this time. Mr. Dennis asked a representative from OVFD who was in attendance if Engine 18-3 is certified through the County. The representative was not sure. Mr. Dennis stated that he knows that it is not certified.

**Amended Motion: To hold the ATL/Fire Dept. grant money indefinitely until we have a pager list and we have a certification from Accomack County for Engine 18-3 by John Dennis.**

Ms. Salazar stated that we do need to do something with the money in this budget year. She added that she has Chief Davis' cell number and is willing to make contact with him about this matter if Council wishes.

At this time, the previous two motions were withdrawn by Mr. Dennis and agreed to by Mr. Finney who seconded the first motion.

**Motion: To make a decision about the ATL/Fire Dept. grant money at the June meeting by Ned Finney and seconded by Susan Rillo. Roll Call Vote:** Dize-yes; Rillo-yes; Finney-yes; Strautz-abstain; Hart-yes; Dennis-yes. MOTION PASSED

Ms. Salazar spoke with a representative at VDOT and found that we are responsible for the care and upkeep of the crepe myrtles on Coastal Blvd. since they are in our right-of-way. She further added that Mr. Simpson gave her a price of \$1,200.00 for the job. Mr. Finney stated that he feels that \$1,200.00 is a fair price for the amount of work that is required.

**Motion: To accept Mr. Simpson's proposal of \$1,200.00 for tending the crepe myrtles by Ned Finney and seconded by Matt Hart. Roll Call Vote:** Dize-no; Rillo-yes; Finney-yes; Strautz-yes; Hart-yes; Dennis-no. MOTION PASSED

Council made several changes to the proposed 2015-2016 budget per requests from Chief Spivey. A copy of the changes will be attached to the minutes. Chief Spivey requested that Council consider bonuses instead of pay raises for his officers. Council agreed. Ms. Salazar asked if they wished to do this for all departments or just Public Safety. Council stated just Public Safety.

**Motion: To advertise the draft budget and hold the public hearing at the June 8<sup>th</sup> meeting by Don Strautz and seconded by Ned Finney. Roll Call Vote:** Dize-yes; Rillo-yes; Finney-yes; Strautz-yes; Hart-yes; Dennis-yes. MOTION PASSED

At this time, Chief Spivey asked when annual evaluations are normally done. Council stated that evaluations are done in-house and asked that it be a July agenda item.

#### **New Business**

Ms. Salazar asked for Council's approval to purchase Biomist. She suggested that they purchase two 55 gallon drums in the amount of \$1,980.00 per drum. There is \$4,600.00 in the budget for the purchase.

**Motion: To purchase two 55 gallon drums of Biomist at a cost of \$1,980.00 per drum by Ned Finney and seconded by Dawn Dize. Roll Call Vote:** Dize-yes; Rillo-yes; Finney-yes; Strautz-yes; Hart-yes; Dennis-yes. MOTION PASSED

Mr. Finney asked to have the empty containers picked up. Ms. Salazar stated that she has already begun that process.

**Motion: To advertise an RFP for Public Works by Don Strautz and seconded by Susan Rillo. Roll Call Vote:** Dize-yes; Rillo-yes; Finney-yes; Strautz-yes; Hart-yes; Dennis-yes. MOTION PASSED

Mayor Pierson asked if it is possible to add a two year extension to the contract so it does not need to be advertised each year if we are happy with the contractor. Ms. Burge stated that we can but that should be discussed once a decision is made.

**Motion: To send out an RFP for the 2014-2015 Audit by Ned Finney and seconded by John Dennis. Roll Call Vote:** Dize-yes; Rillo-yes; Finney-yes; Strautz-yes; Hart-yes; Dennis-yes. MOTION PASSED

Ms. Dize expressed concern about the numerous cars parking along Coastal Blvd. just past the Post Office. She stated that visibility is a real problem with all of the cars parked there. Chief Spivey will look into this matter and possibly contact VDOT about the signage.

#### **Public Comments**

Billye D. Custis said that Mr. Englehart has already done something in the matter of flood insurance. She added that disasters happen and it is possible to have storm surges in the town. She said that she has been complaining for two months about the condition of the ditch by the railroad track and it has not been cleaned out. She feels that we need a capital budget for the building and there needs to be someone responsible/accountable if something goes wrong. She also suggested that they add up how much it is going to cost individually to hire people to work on the building – it may add up to just as much as GMB is proposing. She stated that evaluations should be done in April to prepare for the budget. She questioned whether it was a good idea to leave the Treasurer and the part-time employees out of the possibility of a bonus. Lastly, she stated that if the people can't park on Coastal, they will park in their yard.

#### **Council Comments**

Mr. Hart stated that Karen Crockett is having a problem with people parking on and around her property when there is bingo at the VVA building. He hopes to move forward with the building and is looking forward to working with Mr. Finney. He thanked Chief Spivey for all of the business checks and thanked Mr. Pavlik and Ms. Salazar for their hard work.

Mr. Dennis thanked everyone for coming and stated he feels tonight's meeting was very productive.

Mr. Strautz thanked everyone for coming and also for their input. He knows that there are some things in progress at the fire house and hopes that the matters spoken about will be resolved.

Mr. Finney thanked the employees, most especially the Police Department, for doing such a good job. In the matter of the building, he feels we have to keep things going so we don't stall again but he is not in favor of spending \$94,000.00.

Onley Town Council Minutes of May 11, 2015

Ms. Dize thanked the employees and Billye D. Custis. She explained that she did not vote in favor of covering the cost of the crepe myrtles because she feels that VDOT should be responsible for them. She has met with Mr. Simpson and found him very helpful in the matter of beautification. She will be purchasing some flowers soon and the soil and fertilizer to get them planted. She will also need help with watering the flowers. Mr. Dennis stated that he has a 250 gallon tank that can be used for watering.

Ms. Rillo thanked everyone for coming. She complimented Chief Spivey on the job that he is doing. She thanked Ms. Salazar & Ms. Burge for all that they do. She concluded by saying she is a little disheartened that some of the promises made by the OVFD at last week's meeting have not been kept. She is in favor of giving them the grant money but would like to see some changes made there.

A representative of the fire company stated that the camper should be gone tomorrow and there is a plumber coming tomorrow to address the issue of the pipe on the side of the building.

Chief Spivey stated that Officer Addison represented the Town of Onley in the March of Dimes Walk in Onancock last weekend. He asked that if anyone needs anything from him or his department, they contact him.

**Adjourn/Recess**

**Motion: To adjourn at 8:35pm by Ned Finney and seconded by Susan Rillo. Roll Call Vote:** Dize-yes; Rillo-yes; Finney-yes; Strautz-yes; Hart-yes; Dennis-yes. MOTION PASSED

Respectfully Submitted,

Jamye Salazar  
Clerk/Treasurer

Jack Pierson  
Mayor