

Onley Town Council Minutes of June 15, 2017

VIRGINIA: At a Meeting of the Onley Town Council held at the Onley Baptist Church, 25501 W. Main Street, on the 15th day of June, A.D., 2017:

Members Present: Jack Pierson, Mayor
Ned Finney, Vice-Mayor
Ted Bliss
Dawn Dize
Matt Hart
Susan Rillo
Woody Zember

Staff Present: Jamye Salazar, Town Manager
John Spivey, Chief of Police, OPD

Call to Order

The meeting was called to order by Mayor Pierson at 5:30pm.

Invocation/Pledge of Allegiance

The invocation was given by Susan Rillo and the Pledge of Allegiance was led by Ned Finney.

Adoption of Agenda

Motion: To adopt the agenda by Susan Rillo and seconded by Ted Bliss. Roll Call Vote: Bliss-yes; Dize - yes; Hart-yes; Finney-yes; Rillo-yes; Zember- yes. MOTION PASSED

Adoption of 2017-2018 Budget

Ms. Salazar asked to give an explanation from last week's meeting in reference to the \$7,500.00 that was listed as VRS – Public Works. Ms. Salazar stated that money should be in the line item for Beautification and Banners. There was no line item for those items in last year's budget so Ms. Salazar placed them there until one could be created and it has been corrected. Ms. Salazar thanked Billye D. Custis for her help with that matter.

Motion: To adopt the 2017-2018 Proposed Budget by Ned Finney and seconded by Ted Bliss. Roll Call Vote: Bliss-yes; Dize -yes; Hart-yes; Finney-yes; Rillo-yes; Zember- yes. MOTION PASSED

A complete copy of the final budget will be attached to the minutes.

July 2017 Police Schedule

Motion: To accept the July 2017 Police Schedule by Susan Rillo and seconded by Ned Finney. Roll Call Vote: Bliss-yes; Dize -yes; Hart-yes; Finney-yes; Rillo-yes; Zember- yes. MOTION PASSED

Hazardous Duty Supplement

Ms. Salazar explained that now that the 2017-2018 Budget has been adopted, Council needs to make a motion to elect to participate in the Hazardous Duty Supplement if they still intend to have the town join that program.

Motion: To adopt and participate in the Hazardous Duty Supplement Program by Ted Bliss and seconded by Susan Rillo. Roll Call Vote: Bliss-yes; Dize -yes; Hart-yes; Finney-yes; Rillo-yes; Zember-yes. MOTION PASSED

Property at 25571 E. Main Street

Ms. Kellam said that she has gone over the minutes from when the Council first began the process of building the town office. She has also finished going over the GMB proposal. She stated that we do not have to re-submit bids or anything. We can proceed with the GMB proposal as it was a year ago and resubmitted to us in May 2017. She presented Council with a timeline for building a new office. She gave Council a breakdown of the \$117,000.00 fee. She stated that architectural design is included as well as structural design, mechanical, electrical and plumbing. The last three items will be subcontracted but is included in the \$117,000.00. Along with plans, we will also get permits and GMB will submit a building packet to contractors for bid. We will have a meeting to open all submitted bids and Council will make a decision from bids submitted. They will also verify that all codes are being properly adhered to since commercial building have to meet certain standards. She said that we need a conceptual design. Mr. Bliss asked that everyone put together a wish list for the new building. Mr. Finney said that we have already done that in the past and he is certain that once we hire GMB, they will meet with us and guide us in the process of figuring out what we need and how to get it. She pointed out that once the project goes out for bid, they will begin working at an hourly rate outside of the \$117,000.00. Mr. Finney said that he believes they gave us a ballpark amount for building. Ms. Salazar said that she asked Ms. Helfrich for a ballpark figure and the amount is \$625,000.00 with a 10% contingency. That amount does not include the \$117,000.00. Mr. Finney said that we need to hire them because they have the expertise that we do not have. He does not feel that any of the Council Members or employees needs to get into this – they just don't have the knowledge or experience. After much discussion of this topic, Council created a list of seven questions for GMB that Ms. Salazar will get answered and have for discussion at the next meeting.

Adjourn

Motion: To adjourn at 6:15pm by Susan Rillo and seconded by Ned Finney.

Roll Call Vote: Bliss-yes; Dize -yes; Hart-yes; Finney-yes; Rillo-yes; Zember- yes. MOTION PASSED

Respectfully submitted,

Jamye Salazar
Town Manager

Jack Pierson
Mayor