

Onley Town Council Minutes of September 3, 2014

VIRGINIA: At a Regular Monthly Meeting of the Onley Town Council held at the Onley Fire & Rescue Building on the 3rd day of September, A.D., 2014:

Members Present: Jack Pierson, Mayor
Ned Finney, Vice-Mayor
John Dennis
Dawn Dize
Matt Hart
Susan Rillo
Don Strautz

Staff Present: Walter Marks, Chief of Police
Jamy Salazar, Treasurer
Cela Burge, Town Attorney

Invocation & Pledge of Allegiance

The invocation was given by Susan Rillo and the Pledge of Allegiance was led by Matt Hart.

Call to Order

Mayor Pierson called the meeting to order at 6:30pm

Adoption of Agenda

Motion: To adopt the agenda by Ned Finney and seconded by Don Strautz.

Vote: Dennis=yes; Dize=yes; Hart=yes; Finney=yes; Rillo=yes; Strautz=yes. MOTION PASSED

Consideration of Minutes

Motion: To approve the Minutes of the August 4, 2014 Regular Monthly Council Meeting by Don Strautz and seconded by Ned Finney. Vote: Dennis=yes; Dize=yes; Hart=yes; Finney=yes; Rillo=yes; Strautz=yes. MOTION PASSED

Motion: To approve the Minutes of the August 19, 2014 Recessed Meeting by Ned Finney and seconded by Susan Rillo. Vote: Dennis=yes; Dize=yes; Hart=yes; Finney=yes; Rillo=yes; Strautz=yes. MOTION PASSED

Department Reports

Police Report & Schedule

Chief Marks gave the monthly police report. He stated that Council should consider the revised September 2014 schedule allowing for Sergeant Spivey to attend the Front Line Supervisor Training. He added that the October 2014 schedule has been changed to allow two officers to work on Halloween night.

Motion: To accept the October 2014 schedule by Ned Finney and seconded by Matt Hart. Vote: Dennis=yes; Dize=yes; Hart=yes; Finney=yes; Rillo=yes; Strautz=yes. MOTION PASSED

Motion: To accept the revised September 2014 schedule by Ned Finney and seconded by Matt Hart. Vote: Dennis=yes; Dize=yes; Hart=yes; Finney=yes; Rillo=yes; Strautz=yes. MOTION PASSED

Chief Marks stated that Sergeant John Spivey has been accepted at the FBI National Academy Associates of Virginia's Front Line Supervisor Training school. A description of the school and the cost will be attached to the minutes.

Motion: To approve training for Sergeant John Spivey at the FBI National Academy Associates of Virginia's Front Line Supervisor Training by Don Strautz and seconded by Dawn Dize. Vote: Dennis-yes; Dize-yes; Hart-yes; Finney-yes; Rillo-yes; Strautz-yes. MOTION PASSED

Mr. Finney asked Chief Marks if he had written any tickets this month. Chief Marks stated that he wrote eight. Mr. Finney asked that Chief Marks start reporting his tickets on the monthly report along with everyone else.

Treasurer's Report

Ms. Salazar stated that \$100,000.00 has been moved from regular checking to the money market at PNC Bank per Council's request at last month's meeting. She added that there is an additional payable to consider when making the motion to pay the August 2014 Payables. She noted that the final bill from Waste Management has not been received and the amount paid to VRS is for two months adding that the amount for the Treasurer's position is incorrect and she is awaiting an adjustment from them. She concluded with an overview of the budget.

Motion: To Pay the August 2014 Payables by Ned Finney and seconded by Susan Rillo.

Vote: Dennis-yes; Dize-yes; Hart-yes; Finney-yes; Rillo-yes; Strautz-yes. MOTION PASSED

Attorney's Report

Ms. Burge stated that she has reviewed the Davis Disposal Contract and that ratification of it will need to be addressed as it is reached on the agenda. She stated that she has answered numerous zoning questions. She answered several signage questions – one from Cheers and another from Woodforest National Bank. She worked on a boundary line adjustment of a subdivision plat review for a resident as well as a site plan review of Four Corner Plaza.

Unrelated to zoning, she made the requested changes to the Police Department Take Home Policy and she did follow up with Mrs. Strautz about the playground lease with the OVFD. Ms. Strautz stated to Ms. Burge that the Board of Directors has accepted the terms of the lease and it is now up to the Town to take the next step.

Lastly, she stated that the clean-up of the Nicolls property has begun. She recommended that the clean-up be documented with photos and she will then prepare a letter certifying the violation and documenting the clean-up.

Mr. Finney stated that he has spoken with Roy Cowan, who owns the property across from the Town Office. Mr. Finney would like to wait on making any decisions about the playground until early spring and also consider the possibility of purchasing Mr. Cowan's property from the new owner once it is sold. Ms. Burge asked for permission to write a letter to OVFD to let them know that the Town would like to hold off on the lease for now.

Public Works

Mr. Strautz asked that Ms. Salazar report on how the arrangement with Simpson to provide a man one day a week is working. She stated that she has had two issues: one is getting and keeping him here and the other is finding work to keep him busy. She stated that she keeps a running list on her desk of things for him to do so she asked that if anyone sees something that needs doing, they contact her. Mr. Strautz added that while some people are in the habit of doing things themselves, it is important that we get Simpson to take care of the things that they are being paid to do. Mr. Dennis would like to see the pet waste stations installed.

Old Business

Mayor Pierson stated that he wanted to contact some architects and proceed with the next step on the building he proposed but Mr. Finney has another idea.

Motion: To proceed with the original building plan that was put out for bid, have the Council meet and make some cost cutting changes and send it out for bid by Ned Finney and seconded by Don Strautz. Voice Vote:

Dennis-yes; Dize-yes; Hart-yes; Finney-yes; Rillo-yes; Strautz-yes. MOTION PASSED

Ms. Salazar stated that Council was polled via telephone about a notation in the Davis Disposal contract that was not included in the bid. The contract stated that should the price of gas exceed \$4.00 per gallon – the Town would pick up the difference up to 12 gallons per week. Council was unanimously in agreement with this. Ms. Burge requested that Council now ratify that amendment.

Motion: To ratify the Davis Disposal contract by Don Strautz and seconded by Ned Finney. Vote:

Dennis-yes; Dize-yes; Hart-yes; Finney-yes; Rillo-yes; Strautz-yes. MOTION PASSED

Mayor Pierson stated that the Zoning Administrator position is still vacant. He stated that Ms. Burge is doing a great job but it may be time to advertise again and broaden our search.

Ms. Dize stated that she is still in the process of getting members for the beautification committee. She hopes to meet this month and outline a plan for the next two years. She is concerned about the budget and would like Council to consider expanding the beautification budget.

Mayor Pierson stated that all of the changes requested at the last meeting to the Police Department Take Home Policy have been made and asked that Council adopt it.

Motion: To adopt the Police Department Take Home Policy by John Dennis and seconded by Ned

Finney. Voice Vote: Dennis-yes; Dize-yes; Hart-yes; Finney-yes; Rillo-yes; Strautz-yes. MOTION PASSED

New Business

Ms. Siglin stated that Andy Hurst has resigned his position on the Planning Commission and there is a request from Scott Whitaker to be considered for that position. Mr. Strautz stated that the Planning Commission is about 50% complete in the review of the Comprehensive Plan. They are working with Curt Smith from ANPDC for help with reviewing about 20 pages. He stated that the section containing goals and objectives might be prudent to beautification such as sidewalks or the town park. Ms. Siglin mentioned the possibility of a town manager. Mr. Strautz stated that there does need to be a point person to pursue these goals and objectives for the town so they were wondering about the possibility of expanding the job description for the Zoning Administrator or Town Manager/Zoning Administrator. Mr. Strautz asked that Council consider having a clean up day for items other than yard debris. He would like to contact Davis Disposal and find out what kind of items they will haul away and what type of dumpsters they may have to offer. These dumpsters would need to be manned at the town office. A flier telling residents what will be accepted will need to be mailed to residents. Billye D. Custis stated that if people can't get their debris to the landfill – they will not be able to get it to the town office either. Mr. Dennis suggested that Mr. Strautz contact Mike Davis to get more information and re-visit this matter at next month's meeting. Mr. Strautz agreed.

After some discussion, Council agreed to have the Fall Clean-up of yard debris from November 10–16 with pick-up beginning on November 17th. Council will notify citizens one week prior to clean-up.

Council agreed to have Mr. Shaw continue mosquito spraying until September 30th. They also agreed to have him spray at Nandua for the Relay for Life event.

Mayor Pierson stated that there have been some complaints about the Rice property. Mr. Rice filled in a ditch to make it a driveway and it is causing some flooding for the neighboring homes. Ms. Burge will pull up the plat for review and then talk with Council about some sort of solution at next month's meeting.

Mr. Finney stated that he has spoken with four of our five officers about the GPS. They had no problem with it. The cost of the service from Telogis is about \$3,300.00 per year. He feels that there is a liability issue with these vehicles and having the GPS installed would eliminate a lot of that liability.

Motion: To purchase a GPS system by Ned Finney. There was no second.

Mayor Pierson stated that he thinks it's too soon to make a motion to purchase the GPS – he feels that more information is needed.

Motion: To acquire a written proposal for the purchase of GPS by Ned Finney. There was no second.

Mr. Strautz stated that he would like more information before making a decision. He asked for a presentation about GPS.

Motion: To move forward with the pursuit of a GPS by requesting a presentation/demonstration and price work-up providing more information by Ned Finney and seconded by John Dennis. Vote: Dennis-yes; Dize-yes; Hart-yes; Finney-yes; Rillo-yes; Strautz-yes. MOTION PASSED

Public Comments

Billye D. Custis stated that she & Rosebud Custis has picked up 225 bags of trash since June 4th. She thinks clean-up day is a good idea. She would like for the beautification committee to pick up the trash issue as well as the issue of the grass height violations. She stated that the crab odor has been awful several days this month. She feels that the town is in need of a zoning administrator since there are several violations in Town that need to be addressed. Mayor Pierson asked what violations. Ms. Custis stated that there are multiple families living in single family dwellings. Ms. Burge stated that is a building code issue not zoning. Mr. Strautz explained that it is in our zoning ordinance.

Laura Belle Gordy stated that she wants to help with beautification but she is not able to pick up trash.

Council Comments

Ms. Rillo thanked everyone for coming.

Mr. Dennis stated that Tuesday through Friday next week, there will be road work on Route 13.

Ms. Dize thanked everyone for coming.

Mr. Finney thanked everyone.

Mr. Strautz stated that Council knows that there are some problems but we have to keep chipping away at them. He thanked everyone for coming.

Mr. Hart thanked everyone and stated that he feels Council does need to meet and discuss some plans for the new building. He really wants to make some progress and move forward.

Ms. Siglin asked if Council should have voted on the appointment of Mr. Whitaker to the Planning Commission.

Motion: To appoint Scott Whitaker to the Planning Commission by Don Strautz and seconded by Susan Rillo. Vote: Dennis-yes; Dize-yes; Hart-yes; Finney-yes; Rillo-yes; Strautz-yes. MOTION PASSED

Adjourn/Recess

Motion: To adjourn at 8:00pm by Ned Finney and seconded by Susan Rillo. Vote: Dennis-yes; Dize-yes; Hart-yes; Finney-yes; Rillo-yes; Strautz-yes. MOTION PASSED

Respectfully Submitted,

Jamye Salazar
Treasurer

Jack Pierson
Mayor

