

Onley Town Council Minutes of September 6, 2018

VIRGINIA: At a Regular Monthly Meeting of the Onley Town Council held at the Onley Baptist Church, 25501 W. Main Street, on the 6th day of September A.D., 2018:

Council Members Present: Ned Finney, Vice-Mayor
Ted Bliss
Dawn Dize
Matt Hart
Susan Rillo
Woody Zember

Council Members Absent: Jack Pierson, Mayor

Staff Present: Jamye Salazar, Town Manager
John Spivey, Chief of Police, OPD
Melissa Taylor, Clerk

Call to Order

Vice-Mayor Finney called the meeting to order at 6:30pm.

Invocation & Pledge of Allegiance

The invocation was given by Matt Hart and the Pledge of Allegiance was led by Ted Bliss.

Adoption of Agenda

Motion: To add on the agenda under Old Business item D. the Rainy-Day Fund by Susan Rillo and seconded by Woody Zember.

Roll Call Vote: Hart-yes; Rillo-yes; Zember-yes; Dize-yes; Bliss-yes; Finney-yes. MOTION PASSED

Motion: To adopt the agenda of September 6, 2018 with all the changes including the addition of the Rainy-Day Fund, the addition of Beautification and Farmers Market, and the still standing discussion of OVFD by Dawn Dize and seconded by Matt Hart.

Roll Call Vote: Hart-yes; Rillo-yes; Zember-yes; Dize-yes; Bliss-yes; Finney-yes. MOTION PASSED

Consideration of Minutes

Motion: To adopt the August 13, 2018 monthly meeting minutes by Ted Bliss and seconded by Woody Zember.

Mr. Finney noted the minutes also included discussion of the Public Hearing Charter Changes.

Roll Call Vote: Hart-yes; Rillo-yes; Zember-yes; Dize-yes; Bliss-yes; Finney-yes. MOTION PASSED

Department Reports:

Police Report & Schedule

Chief Spivey explained to the Council the color-coded October 2018 schedule, copy attached to minutes. Chief Spivey stated that EVA the state agency for contract purchasing for Police vehicles will no longer be accepting orders for Police interceptor for Ford. He explained the new Police vehicle will now be a hybrid vehicle which will be more expensive. Mr. Zember asked when will the town need a new police vehicle car. Chief Spivey responded there is no immediate need at this time but is something that will require further discussion as the need for a vehicle could occur at any time. Chief Spivey explained the Seat Belt Policy (Police Department Policy) which has been approved by the Town Attorney. This policy was generated as a requirement of the Highway Safety Grant participation.

Motion: To accept the Police Department schedule for October 2018 by Susan Rillo and seconded by Ted Bliss.

Roll Call Vote: Hart-yes; Rillo-yes; Zember-yes; Dize-yes; Bliss-yes; Finney-yes. MOTION PASSED

Motion: To accept the Onley Police Department Seat Belt Policy effective date of 9/7/2018 and stay in effective until a change is made to the policy by Woody Zember and seconded by Matt Hart.

Mr. Bliss stated any changes made to the policy once Council votes and approves will need to be brought before Council for a re-vote.

Mr. Finney polled the Council Members. All Council Members in agreement with the above motion presented and voted tonight.

Roll Call Vote: Hart-yes; Rillo-yes; Zember-yes; Dize-yes; Bliss-yes; Finney-yes. MOTION PASSED

Treasurer's Report – Payables

Ms. Salazar gave her report noting the reports are as of August 30, 2018; some figures are subject to change. She stated there was a payroll on August 31, 2018, which is not included on the Payroll expense report because packets went out on August 30, 2018. Ms. Salazar stated that payroll would be in next month's figures. Mr. Zember asked Ms. Salazar if she could provide a month to month running total of cash on hand so that the Council could see total assets on a month to month basis. Ms. Salazar will provide those reports. All financial documents attached to minutes.

Motion: To pay the payables and additional payables by Susan Rillo and seconded by Ted Bliss.

Roll Call Vote: Hart-yes; Rillo-yes; Zember-yes; Dize-yes; Bliss-yes; Finney-yes. MOTION PASSED

Town Manager's Report / Zoning Administrator / Public Works Report

Public Works Report

Ms. Salazar stated Hayvon continues to work on grass cutting, weeding and keeping the flower pots watered. Ms. Salazar noted the American Flags were put up for Labor Day.

Zoning Administrator Report

Ms. Salazar stated she issued a demolition permit for a structure on Savage Street, a roof permit for a residence on East Main Street, and approved a propane tank distribution center at CVS. Ms. Salazar received two complaints of an illegal addition on West Main Street, Accomack County (Bruce Herbert)

was notified, and the occupant was cited. The resident has obtained the proper permits from the County as well as the Town at this time.

Town Manager's Report

Ms. Salazar gave her report stating there are two new businesses in town, Shore Creations and Harris Gas Services located in the Heritage Corner Shopping Center. Ms. Salazar reports she has received several grass complaints and she will send the proper notification to the property owners. She stated she had Simpson's (Hayvon) cut two properties in town as the property owners were in violation of the town's grass ordinance. Ms. Salazar said she is actively working on tree debris removal on a property on Coastal Blvd. Ms. Salazar read aloud a thank you from Onancock Volunteer Fire Department for the contribution from the town, their portion of the Aide to Locality Grant. Ms. Salazar reported the Ferris mower was sold for \$1,500.00 to Avon Garrison, the highest bidder on the open bid process. Ms. Salazar contacted No Limits regarding a donation of the Sulky mower, and they were not interested. She contacted CALL (Jeremy Wert), and they are interested in the donation of the Sulky mower (per Vice Mayor Finney - conversation with Billy Justice of CALL representative). Ms. Salazar stated if CALL backs out her recommendation is to donate to Lloyds Lawn Mower Repair or Michael Scott. Ms. Salazar contacted the ESCC (Ms. Mason) about the possibility of getting help with the website, Ms. Mason stated she would research, at this time Ms. Salazar hasn't heard back from her. Ms. Salazar said she had researched other website possibilities like Go-Daddy. She said that she needs to research who holds townofonley.org address as she thinks it is HostGator, and by changing to Go-Daddy, the email address will need to be replaced (i.e., townofonley.gov, or .com.). Ms. Salazar stated she is actively researching the option of using a web hosting company. Ms. Salazar noted the town had exhausted all options with two inoperable vehicles at a residence on Caroline Ave., at this time the town will proceed and have the cars removed from the property. Ms. Salazar stated she received another complaint about another inoperable vehicle (a vehicle not being driven or tagged) on West Main Street and a thirty-day notice letter was issued to the resident. Ms. Salazar stated she also received notice of an inoperable vehicle on Onley Road which led to a conversation with Chief Spivey about Roja's tires having a lot of inoperable vehicles on their lot. Ms. Salazar stated the number of cars on the lot could almost be considered as a junkyard. Mr. Hart asked if that the property Ms. Salazar is speaking of is in town limits, as he thought Mr. Pavlick said it was outside of town limits. Ms. Salazar stated that there is another mechanic shop in town with several cars untagged. Ms. Salazar will do further research and report back to Council on if the property (Rojas) is in town limits and will review the junk yard ordinance. Ms. Salazar said she met with Accomack County about the possibility of putting the vehicle decals on the tax bills at a cost to the town of \$1,000.00-\$3,000.00 (one-time fee) for the computer software. She states the county asked the town for a commitment letter to pursue, and it wouldn't come to fruition until 2020. Mr. Bliss wondered whether the fee for the decal on the tax bill means no more town stickers. Ms. Salazar responded this process would eliminate the town stickers. There was much discussion of the cost for the receipt books and stickers, the manpower hours of selling the stickers, and police checkpoints hours. Mr. Hart stated the ratio of money collected would be higher because the fee would be included in with the tax bill as opposed to having to purchase a sticker. Ms. Salazar said the sales for town decals have been down the last of years, and by including in the tax bills will force the town residents to pay for the town decal because it will be included in the tax bill. Ms. Dize stated she would like clarification that the cost to implement is a one-time fee. Ms. Salazar responded she has the agreement in writing. Council was all in agreement of a preliminary letter to the County stating Onley's interest to include town decals on the tax bill. Ms. Salazar reported on the meeting with VDOT and ANDPC, the sidewalk repairs project is on the list to be repaired, but the project could take up to four years before it begins. They also stated it would be an 80-20% payment ratio (80% state and 20% town) which could also include the

crosswalk at the intersection of Coastal Blvd, East Main Street, and West Main Street. Ms. Salazar stated she submitted the eighty-page packet to the ANDPC (Clara Vaughn) and they will work together to get all the proper paperwork filed to VDOT which needs to be completed by October 2019. Ms. Salazar stated it looks like the project will be completed it just might be awhile. Mr. Zember asked since the town has the 20% available would it help to move the project up sooner. Ms. Salazar stated it helps that the town has the funds available as it might expedite the project. Mr. Bliss inquired about the cost of the sidewalk repair project. Ms. Salazar stated at this time she doesn't have an exact amount of what the town's portion would be. Mr. Hart noted some of the town flags are damaged and need to be taken down. Ms. Salazar stated this would be discussed under Beautification added to the agenda.

Attorney's Report

Ms. Kellam was absent from the meeting, Ms. Salazar gave her report.

Ms. Kellam reviewed building permit documents sent to the Town Manager from GMB. Ms. Salazar stated these permits still haven't been submitted to the County, additional information (Contractor) is needed to complete. Ms. Kellam reviewed GMB insurance question regarding all risk insurance for the town various contractors. Ms. Kellam met with Ms. Salazar regarding the inoperable vehicles from a town residents' property (Caroline Ave.). Ms. Kellam researched the potential driveway hazards on a town resident private property. Ms. Kellam provided dates of availability for additional discussion on the Town's Charter.

Planning Commission Report

Ms. Bliss gave her report stating the Planning Commission met on August 22, 2018, and they continued discussion on mobile food trucks. She notes the Planning Commission is moving forward on the Property Maintenance Ordinance violation section. Ms. Bliss said she developed complaint forms and notices that could be filled out either online and submitted or downloaded and submitted. Ms. Bliss stated the Planning Commission is hoping to have the Property Maintenance Ordinance violation information available to Council for the first review at the October 2018 Monthly Council meeting. Mr. Hart asked Ms. Bliss for an explanation on the discussion of the mobile food trucks. Ms. Bliss responded the Planning Commission talked primary on rules and regulations that need to be in place, what the business plan needs to include, and additional licenses on top of the business licenses. Ms. Bliss offered Mr. Hart a copy of the Planning Commissions minutes.

Old Business

Property at 25571 East Main Street / New Town Building

Ms. Salazar stated the town received one bid, received on September 6, 2018, at 3:32 pm received promptly and sealed from RH Contractors, Inc of Atlantic, Virginia. Ms. Salazar opened the sealed bid and read aloud the bottom line price of \$1,071,211.00 stating this price doesn't include well or septic. Mr. Bliss said he spoke with Steal Builders in VA Beach, VA. and provided them a copy of the building plans and they estimated a cost of \$225,000.00 for building construction and slab; he asked for Council to wait on a decision until Steal Builders could get Council an accurate price. Ms. Salazar noted any bids received tonight would be turned over to GMB to complete the bidding process and GMB will make a recommendation to Council during the October 2018 Council Meeting at which time Council could act to accept or deny the proposal. Ms. Salazar responded to Mr. Bliss proposal stating this is a question for

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Ms. Kellam because the town has to deal with the current bid received tonight and any further options would probably need to be sent out for a re-bid. Mr. Zember asked Ms. Salazar what has been paid out up to this point on the new building. Ms. Salazar responded \$102,000.00 to GMB and \$4,500.00 to Bundick Well and Pump. Future cost includes an additional \$45,000.00 to Bundick's for the installation of the well and septic. Mr. Zember stated his opinion is that the residents of Onley will not go for a 1.3-1.4-million-dollar building. Mr. Hart asked if the town had to move forward with the building construction with the terms of the contract with GMB. Ms. Salazar stated the town is not obligated to build and the town has fulfilled the contract requirements up to this point with GMB. Mr. Hart advised Council to look into an alternative type of building that will keep cost down but still provide the space needed. Mr. Hart stated he would love to go with these building plans but as he suspected the bids were going to come in too high. Ms. Salazar said she read out the bottom line cost, but there is alternate bidding pricing. Mr. Zember asked if GMB will work on the bid to suggest any cutbacks at a percentage or is the bid proposal a done deal. Mr. Bliss responded that GMB would receive 30% of the net cost so they won't recommend any cutbacks. Ms. Salazar stated the town needs to consider the bid received and follow through the process and GMB will make their recommendation during the October 2018 meeting, and the town can proceed at that time.

Proposed Changes to Town Charter

Ms. Salazar stated there were some additional questions and concerns about the proposed Charter Changes and Ms. Kellam suggested having another meeting to continue the discussion. Meeting date set for September 19, 2018, at 6:30 pm location is the Town Office - Onley Town Office, 25559 East Main Street, Onley, VA 23418.

Sulky/Weed-eater Donation(s)

Discussion under Town Manager's Report.

Copy from above Town Manager's Report:

Ms. Salazar contacted No Limits regarding a donation of the Sulky mower, and they were not interested. She contacted CALL (Jeremy Wert), and they are interested in the donation of the Sulky mower (per Vice Mayor Finney - conversation with Billy Justice of CALL representative). Ms. Salazar stated if CALL backs out her recommendation is to donate to Lloyds Lawn Mover Repair or Michael Scott.

Rainy Day Fund

Mr. Finney recommended transferring the additional funds to meet the goal of \$400,000.00. He states the current balance is \$250,000.00 transferring \$150,000.00 will get the account to the \$400,000.00 goal.

Motion: To transfer \$150,000.00 to the Rainy-Day Fund by Ted Bliss and seconded by Susan Rillo.

Mr. Zember inquired if the town is financially able to transfer the funds. Mr. Bliss stated that this has to be done. Mr. Finney stated the town has 2.3 million dollars on hand. Ms. Salazar stated Ms. Kellam will have to write up a resolution making the change so Council will adopt the resolution at next months meeting.

Amended Motion:

Motion: To transfer \$150,000.00 to the Rainy-Day Fund to include a resolution by Ted Bliss and seconded by Susan Rillo.

Roll Call Vote: Hart-yes; Rillo-yes; Zember-yes; Dize-yes; Bliss-yes; Finney-yes. MOTION PASSED

New Business

Former OVFD Building (25489 Maple Street)

Mr. Bliss asked for this added on the agenda. He stated he doesn't intend to put another fire department in there but says there is a nice piece of property with a parking lot that would allow the town to put in a town park. Mr. Bliss states the building also has office space should the town ever want to move some function of the town operations there with adequate parking inside for town vehicles. Mr. Bliss says he understands the building is under contract to be sold. Mr. Zember asked if the buyer was approved for financing. Mr. Governor stated an active contract is in place as of August 24, 2018, and says he is not aware of the financial piece. Mr. Governor reports the buyer is currently doing a title search. Mr. Bliss asked if any money had passed hands at this time. Mr. Governor indicates money was placed in an escrow account. Mr. Governor noted through the realtor OVFD can still accept counteroffers until the sale is final. Mr. Governor stated the building sale price dropped to \$100,000.00. Mr. Hart recommended making a backup offer of \$100,000.00. Mr. Zember responded he thinks the town should put in a backup offer. Mr. Bliss asked if the town was interested in the building and at what price. Ms. Salazar stated this discussion should continue when Ms. Kellam is present. She added that before the town can acquire real estate, a public hearing should be held. Mr. Hart responded a motion could be made to explore the option. Mr. Hart noted that he has wanted to purchase the building for a while because he believes the value is there and now we see what the cost of building new is. Mr. Hart agrees with Councilman Bliss it would be a great place to house the Police Department, could serve as a meeting hall, and a place to provide town events, and an excellent location for a town park.

Motion: To have Ms. Kellam look into and writing an offer to purchase the OVFD building located at 25489 Maple Street by Matt Hart and seconded by Ted Bliss.

Roll Call Vote: Hart-yes; Rillo-no; Zember-yes; Dize-no; Bliss-yes; Finney-no. MOTION TIED.

The voting was left in a tie and will be discussed at the September 19, 2018 Special Meeting with Town Attorney.

Mr. Finney stated there is going to be enough money spent on the town office no matter where it goes. Mr. Zember responded to continue this discussion when Ms. Kellam is present. Mr. Bliss responded that the sale might not go through. Ms. Rillo responded that this is a little premature and late and told Mr. Governor she hopes his sale goes through. Ms. Custis stated you **"cannot"** purchase land without a public hearing nor can you put a contract to purchase land without a public hearing.

PA System

Ms. Salazar stated from the recent complaints from the audience not being able to hear, Chief Spivey researched PA systems. Ms. Salazar reports to do it correctly a PA system is costly. Chief Spivey explained the difference between the two different types of systems: analog and digital. Ms. Rillo inquired about the cost of a wireless system. Chief Spivey responded the price would be in the thousands. No further discussion at this time.

Beautification/Farmers Market

Mr. Zember stated he would like to plant some fall flowers in the flower pots uptown. He noted some of the banners are damaged and need replacing and says he is very disappointed with the banner

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quality. Mr. Zember recommended forming a Beautification Committee with help selecting new flags for the town. Mr. Hart agreed to sit on this committee. Mr. Zember spoke about Farmers Market and offered to be a lead on this project. Mr. Bliss said that he had a conversation with SPOTS and they would like to have a committee formed, and there are some guarantees they require for anything used on that property (utility cost/liability insurance). Mr. Finney stated he thought that idea was dismissed because there was no interest in the Farmers Market. Mr. Zember will form a committee and take the lead on getting this up and running and will get in contact with SPOTS and report back to Council. Ms. Rillo responded the problem with a Farmers Market is getting the commitment from the vendors on a consistent basis. Mr. Zember stated he is very disappointed with ORA, they have made no effort to show any appreciation to the town. Mr. Hart noted on the record that he had offered fundraising idea to ORA (sponsorship boards) with no contact from ORA. Mr. Hart agrees with Councilman Zember he is disappointed with the lack of effort with an inability to follow through with a vision that could clearly make a profit. Ms. Dize stated she feels the donations given to the ORA was money wasted. Mr. Bliss says the only requirement of the ORA was to attend some monthly meetings to provide Council with updates where they stand (financial / memberships) and what improvements were made and no ORA representative have attended any meetings.

Public Comments

(limited to three minutes)

Billye D. Custis stated she offered ORA fundraising ideas and they never called to follow up. Ms. Custis says that the Onley Town Council has been pretty good to the ORA. Ms. Custis asked if the town will be picking up leaves in September, October, and November. Ms. Salazar responded yes, she would work on getting the dates set and will advertise.

John Dennis asked if Bundick Well and Pump was a contracted price. Mr. Finney responded there was no contract. Mr. Dennis spoke on additional cost for the new building not listed: well and septic (\$48,000.00), furniture and equipment (\$25,000.00) and daily building inspector (\$98.00/hr.). Mr. Dennis stated there is only a \$1,428,000.00 of available money in the money market account the other money is in CD's (\$529,000.00) which won't come due until 2020.

Laurice Hohlt stated it doesn't do much good to come to a meeting and have to sit and listen to things that are voted on and the residents not having a chance to say anything, why bother to come.

Ada Jo Amadeo stated she is disappointed with the mosquito spraying. She states there has been no consistent schedule, stating there is no set time or no set day, so you can't make plans to be out in the yard. Mr. Finney agrees and states a schedule is needed and there is a mosquito problem in town. Ms. Salazar responded a month ago we changed from mornings to evening spraying. Ms. Rillo responded sprayings times have been all over the place early morning, later morning or later evenings and she also recommends getting a schedule in place. Ms. Dize stated he flies by and doesn't turn around and go back down the street and there are mosquitos if you go out in the evenings they are all over your legs. Ms. Hohlt stated in order to kill the mosquitos there is a certain you have to spray.

Claudia Harmon stated she joined the ORA and took advantage of the town discount (half price) and between her and the grandchildren they have thoroughly enjoyed being members. Ms. Harmon reported she spoke with a representative with ORA and made them aware of some concerns she heard during last month's Council meeting. Ms. Harmon said the ORA representative stated they tried to get a list of town residents through the Town Office and was unable due to confidentiality, stating that was the reason the flyers were late going out to town residents. Ms. Harmon asked Council if the ORA has been made aware of Council's disappointment or has it only been discussed during Council meetings.

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Ms. Harmon stated if ORA is not aware of Council concerns how will ORA be able to correct. Ms. Harmon said she saw children excel in swimming, and children joined the swim team, and she would hate to see that go away. Ms. Harmon stated it is not a good procedure to talk about ORA concerns and Council not make them aware the Council's disappointment. Mr. Finney said ORA was aware they were supposed to attend Council meetings. Mr. Zember noted ORA was aware they were supposed to participate in Council meetings and also provided him with financials. Ms. Rillo stated ORA was aware attending the meetings was part of the agreement. Ms. Harmon asked if Council made ORA aware they are not living up to the original agreement. Mr. Finney responded that is not the Council's responsibility. Mr. Zember replied that an ORA officer commented to Mr. Zember they were disappointed in the town for not giving them more of a donation. Mr. Zember stated ORA was aware they should attend Council's meetings and they were supposed to provide Mr. Zember financials and dates of ORA meeting (for Mr. Zember to attend), and they never did.

Bill Ferguson gave his allotted time to speak to Royal Governor.

Royal Governor stated the closing date on the sale of OVFD is slated for October 15, 2018. Mr. Hart asked Mr. Governor to make Council aware of there any contingencies in the deal. Mr. Governor stated he is aware of a secret Facebook meeting that took place to overthrow his authority with OVFD. Mr. Governor stated he was given the authority by OVFD Board Members to dissolve the operations of OVFD. Mr. Governor stated if there are any questions regarding OVFD business, please address those questions with him directly. Ms. Rillo asked which Facebook site was that one. Mr. Governor responded it was in a message board started by Brian Malone, a former member of the OVFD. Mr. Governor stated he has been open and upfront with all the operations dealing with the closure of OVFD and even offered the Town first refusal of purchasing the building. Mr. Bliss asked Mr. Governor if you get the \$100,000.00 where will that money go. Mr. Governor replied it would first be used to pay off debt and if any is left over will be donated to a 501-C3 organization.

Deborah Bliss – no comments at this time.

Council Comments (limited to four minutes)

Mr. Hart stated it was nice to have so many in attendance tonight and said tonight's meeting has been very productive. Mr. Hart was made aware of the new building bid processes, cutoff date and time for all contractors which was today by 4:30 pm and only one bid was received. Mr. Hart said he is not surprised that the new building bid came in at over a million dollars, and noted it is unfortunate the town did proceed with construction years ago when prices were lower. Mr. Hart noted that the town has 2.4 million dollars and it is somewhat embarrassing not to have to a meeting place to call our own for the town residents. Mr. Hart states looking for alternatives for a new town building this should be of top priority. Mr. Hart is holding out hopes that the OVFD might still be an option. Mr. Hart noted that the Mayoral campaign has been very clean and both candidates are good guys, and they both want what is best for the town.

Ms. Rillo thanked everyone for coming to the meeting tonight, stated it is nice to have town residents in attendance. Ms. Rillo thanked all town employees. Ms. Rillo thanked her fellow Council Members and said this was an excellent meeting. Ms. Rillo stated she is in favor of including the town decals on the tax bills. She noted the initial investment would be well worth it over the years, noting this will recoup more money for the town, save on labor and the cost of the decal supplies. Ms. Rillo said being on the Planning Commission; they are looking at some really good ideas to improve the town, and she is

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looking forward to presenting the ideas to Council.

Mr. Zember thanked everyone for coming out tonight. Mr. Zember thanked all town employees and fellow Council Members and Vice Mayor. Mr. Zember stated tonight's meeting was very productive and with some new opinions they will help accomplish some new ideas to better the town. Mr. Zember said he is excited to have a partner to work with picking out new flags and hoping by next month have some options for Council to choose. Mr. Zember stated with the possibility of the 80/20 sidewalk repairs and the new banners the town will be looking really good. He said he would contact SPOTS about a farmer's market and the possibility of mobile food trucks and report back to Council the outcome. Mr. Zember said he would explain to ORA his (personal) disappointed with the non-communication (financials). Mr. Zember stated he is delighted with the new projects in place which will improve the town. Mr. Zember thanked everyone again for being in attendance.

Ms. Dize stated she is happy to have all the residents in attendance and is genuinely appreciative of the resident's opinion; it helps the Council make the right decisions. Ms. Dize responded to Ms. Harmon's concern with the ORA but stated ORA had been quite a disappointment, and with a situation like that, unfortunately, it causes people to suffer. Ms. Dize noted that it wasn't a wise decision in the two donations given to ORA. Ms. Dize said that a lot was discussed tonight some things Council had discussed over and over again but maybe Council will start going forward, and thanked everyone for being congenial and getting along with one another.

Mr. Bliss stated he enjoys having town residents attend and enjoys listening to the resident's opinions. Mr. Bliss said he is grateful for all town employees. Mr. Bliss thanked everyone for attending tonight meeting - God Bless.

Mr. Finney responded to Ms. Harmon's concern about the ORA and stated he would like to see it stay as it is, but everyone needs to come together and do their part. Ms. Harmon responded she believes in holding people accountable. Mr. Finney thanked all town employees for doing a great job. Mr. Finney stated he is so glad to see all of his fellow Council Members getting along these days. Mr. Finney closed by thanking everyone for coming out tonight.

Closed Session – 8:20 pm

Motion: To go into Closed Session in accordance with Section 2.2-3711(A) of the Code of Virginia of 1950, as amended for the purpose of Paragraph 1: Discussion or Consideration of Personnel Matters specifically pertaining to Clerk's Employee Performance Evaluation due to the end of the six-month probationary period by Ted Bliss and seconded by Susan Rillo.

Roll Call Vote: Hart-yes; Rillo-yes; Dize-yes; Bliss-yes; Zember-yes; Finney-yes. MOTION PASSED

Open Session & Certification of Closed Session – 8:27 pm

Motion: To return to Open Session by Matt Hart and seconded by Susan Rillo.

Roll Call Vote: Hart-yes; Rillo-yes; Dize-yes; Bliss-yes; Zember-yes; Finney-yes. MOTION PASSED

A roll call vote was taken before reconvening in Open Session, at which time each member certified by his/her vote whether only the matters previously disclosed were discussed during Closed Session:

Roll Call Vote: Hart-yes; Rillo-yes; Dize-yes; Bliss-yes; Zember-yes; Finney-yes.

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Motion: To give Ms. Taylor the raise as stated in offer letter of a 5% pay increase due to her great evaluation by Matt Hart and seconded by Susan Rillo.

Mr. Zember asked if that was the percentage that was on the offer letter. Ms. Salazar responded yes.

Roll Call Vote: Hart=yes; Rillo=yes; Dize=yes; Bliss=yes; Zember=yes; Finney=yes. MOTION PASSED

Adjourn

Motion: To adjourn at 8:29 pm by Ted Bliss and seconded by Susan Rillo.

Roll Call Vote: Hart=yes; Rillo=yes, Dize=yes; Bliss=yes; Zember=yes; Finney=yes. MOTION PASSED

Respectfully submitted,

Melissa Taylor
Clerk

Dawn Dize
Interim Mayor