

Onley Town Council
Regular Monthly Meeting
Minutes of August 3, 2020

Regular Monthly Meeting of the Onley Town Council held at the Onley Baptist Church, 25501 W. Main Street, on the 3rd day of August A.D., 2020:

Council Members Present: Matt Hart, Mayor
Ned Finney, Vice Mayor
Billye D. Custis
Claudia Harmon
Rose Pierson
Susan Rillo
Woody Zember

Staff Present: Jamye Salazar, Town Manager
John Spivey, Chief of Police, OPD - absent
Rachel Kellam, Attorney
Alissa Yoder, Clerk

Call to Order

Mayor Hart called the meeting to order at 6:30pm

Invocation & Pledge of Allegiance

The invocation was given by Susan Rillo and the Pledge of Allegiance was led by Rose Pierson.

Adoption of Agenda –

Motion: To place Discussion of a fifth officer on the agenda under Department placing it as A.2. by Susan Rillo and seconded by Woody Zember.

Roll Call Vote: Custis–yes; Finney–yes; Harmon–yes; Pierson–yes; Rillo- yes; Zember–yes

MOTION PASSED

Presentation of U.S. Flag & Resolution of Appreciation to Sgt. George R. Bennett – Mayor Hart presented Sgt. George Bennett with a Resolution of Appreciation from the Town of Onley, along with a U.S. Flag that flew at the Onley Town Office.

Motion: To adopt the Resolution of Appreciation to Sgt. George R. Bennett by Billye D. Custis and seconded by Rose Pierson

Roll Call Vote: Custis–yes; Finney–yes; Harmon–yes; Pierson–yes; Rillo- yes; Zember–yes

MOTION PASSED

Consideration of Minutes

Motion: To accept the July 9, 2020 Public Hearing(s) for SUP and Regular Monthly Meeting minutes by Rose Pierson and seconded by Ned Finney.

Roll Call Vote: Custis–yes; Finney–yes; Harmon–yes; Pierson–yes; Rillo- yes; Zember–yes

MOTION PASSED

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Department Reports

Police Report & Schedule (September 2020) – Sgt. Bennett presented council with the September Police Schedule. He also requested that council approve the repair of the air conditioning unit in one of the police vehicles. Ms. Salazar also stated that the approval is needed due to the repair estimate being more than expected and needing council’s approval.

Motion: To repair the 2014 Impala in the amount of \$1,837.77 by Ned Finney and seconded by Susan Rillo.

Roll Call Vote: Custis–yes; Finney–yes; Harmon–yes; Pierson–yes; Rillo- yes; Zember–yes

MOTION PASSED

Motion: To accept the September 2020 Police Schedule by Susan Rillo and seconded by Rose Pierson.

Roll Call Vote: Custis–yes; Finney–yes; Harmon–yes; Pierson–yes; Rillo- yes; Zember–yes

MOTION PASSED

Discussion of Fifth Officer – Ms. Salazar presented council with details of two prospective officers’ qualifications that were recently interviewed by herself and Chief Spivey. She noted that both would be a nice addition to the Police Department. Council discussed hiring a fifth officer with Ms. Salazar, along with Sgt. Bennett and Cpl. Long. Council voiced concern about hiring a fifth officer due to the lean budget. Both Sgt. Bennett and Cpl. Long stated that they believe that hiring a fifth officer is important to the department. Mayor Hart polled council about giving Ms. Salazar and Chief Spivey the approval for hiring a fifth officer.

Roll Call Vote: Custis–yes; Finney–yes; Harmon–yes; Pierson–yes; Rillo- yes; Zember–yes

Treasurer’s Report – Payables (July 2020) – Ms. Salazar presented council with the Treasurer’s Report for July 2020. A copy of this is available at the town office.

Motion: To pay the payables for July by Susan Rillo and seconded by Billye D. Custis

Roll Call Vote: Custis–yes; Finney–yes; Harmon–yes; Pierson–yes; Rillo- yes; Zember–yes

MOTION PASSED

Town Manager’s Report/Zoning Administrator’s Report/Public Works Report - Ms. Salazar presented council with the Town Manager’s Report/Zoning Administrator’s Report/Public Works Report for July 2020. A copy of this is available at the town office.

Attorney’s Report – Ms. Kellam reported to council that in July she researched the information regarding hiring the professional services of the land surveyor, fielded questions regarding various town issues with Ms. Salazar, and she is currently drafting the e-ticket ordinance.

Planning Commission Report – Councilwoman Pierson noted that there is nothing new to report.

Discussion of Review of Town Zoning Ordinance (adopted December 5, 2011) – Ms. Salazar stated that Mr. Ferguson discussed the Planning Commission reviewing the Town Zoning Ordinance with her. She noted that this was on the agenda to give council the opportunity to discuss if they would like to have the Planning Commission continue with this review. Councilwoman Pierson reported that some corrections have been made to the Zoning Ordinance by the Planning Commission. Ms. Kellam noted

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that after reviewing the corrections made by the Planning Commission, there were some changes made by the Commission that cannot be changed for legal reasons. She also reminded the Planning Commission that all changes made need to be at the request of the council.

Old Business

Property at 25571 E. Main St./New Town Office Committee Report – Councilwoman Pierson reported that the invitation to bid has been sent to Ms. Kellam for review. She noted that she will make sure council receives a copy of the invitation to bid. Vice-Mayor Finney noted to council that in the last month, building materials have gone up at least 25% due to limited supply from COVID-19.

George N. McMath Park Committee Report – Councilwoman Custis presented council with the George N. McMath Park Committee Report for July 2020. A copy of this is available at the town office.

Beautification Committee Report – Council and Ms. Salazar discussed removing the pots at the intersection for aesthetic reasons. They also discussed landscaping they would like to see done, with Ms. Salazar noting that due to the hot weather, Simpson’s has only been working until noon.

Historical Preservation Committee Report – Councilwoman Pierson noted that there is nothing new to report.

Survey of Town Owned Property Next to Ag. Bldg. –

Open RFP’s for Surveying – Ms. Salazar opened two RFP’s for Surveying the property next to the ag. Building. The first was from Point North Surveying, LLC in the amount of \$600. The other was from George E. Young, III in the amount of \$1,300.00.

Motion: To accept the quote from Point North Surveying, LLC in the amount of \$600 from Ned Finney and seconded by Susan Rillo.

Roll Call Vote: Custis–yes; Finney–yes; Harmon–yes; Pierson–yes; Rillo- yes; Zember-no

MOTION PASSED

New Business

Discussion of Parliamentary Procedure/Appointing a Parliamentarian – Ms. Kellam asserted that the Charter states that the Mayor is the Parliamentarian, and if the Mayor is unable to do so, the Vice-Mayor takes that position.

Rainy Day Fund Restoration Plan – Ms. Salazar noted that when the money was withdrawn from the Rainy-Day Fund, the Policy stated that the Town must have a plan in place for repaying it within the next three years. Council discussed the plan they would like to proceed with in order to repay the fund.

Motion: To restore the Rainy-Day fund with year one – 20%, year two – 40%, year 3 – 40%, starting with the 2021-2022 budget, pending revenue, and adding more than allocated if applicable by Susan Rillo and seconded by Rose Pierson

Roll Call Vote: Custis–yes; Finney–yes; Harmon–yes; Pierson–yes; Rillo- yes; Zember–yes

MOTION PASSED

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Review of Special Use Permits (SUP's) – Councilwoman Harmon inquired about the details of Special Use Permits, including follow-up reviews, who needs to get one, and how long they are relevant. Council discussed this with Ms. Kellam and Ms. Salazar.

Garage Roof Repair – Ms. Salazar reported to council that a new roof needs to be put on the garage. Vice-Mayor Finney stated that he would like to look at it to see what it needs. Council agreed that Vice-Mayor Finney should look at it before replacing it.

Public Comments – Sgt. Bennett thanked all of council and employees for the opportunity to work for the town of Onley. He especially wanted to thank his wife and son who were also in attendance. Mr. Dennis inquired with Ms. Kellam about addressing the hay trucks that come onto Main Street at the end of the summer. Ms. Kellam and Sgt. Bennett both acknowledged that not much can be done to prevent it. Marianne Bennett also thanked the town of Onley for their generosity through the years, especially during her battle with cancer 10 years ago.

Council Comments – Councilman Zember thanked everyone for coming, and he is proud to be on the council when the council operates appropriately. Councilwoman Rillo thanked Sgt. Bennett, stating that he has been an asset to the Town. Councilwoman Harmon stated that her only regret is not knowing Sgt. Bennett longer. Ms. Harmon also noted that she believed the meeting went very well. Councilwoman Pierson stated that she was happy with the meeting tonight and how much progress was made. She also gave retirement blessings to Sgt. Bennett and his family. Councilwoman Custis agreed that this has been a great meeting and thanked Sgt. Bennett for being an asset to the Town. Vice-Mayor Finney thanked the employees and council. He also thanked Sgt. Bennett for his service to the Town.

Adjourn

Motion: To adjourn at 8:19pm by Rose Pierson and seconded by Susan Rillo

Roll Call Vote: Custis–yes; Finney–yes; Harmon–yes; Pierson–yes; Rillo- yes; Zember–yes

Motion Passed

Respectfully Submitted,



Alissa Yoder, Clerk



Matthew D. Hart, Mayor