

Onley Town Council
Regular Monthly Meeting
Minutes of November 2, 2020

Regular Monthly Meeting of the Onley Town Council held at the Onley Baptist Church, 25501 W. Main Street, on the 2nd day of November A.D., 2020:

Council Members Present: Matt Hart, Mayor
Ned Finney, Vice Mayor
Billye D. Custis
Claudia Harmon
Rose Pierson
Susan Rillo
Woody Zember

Staff Present: Jamye Salazar, Town Manager
John Spivey, Chief of Police, OPD
Jess Long, Sergeant, OPD
Rachel Kellam, Attorney
Alissa Yoder, Clerk

Call to Order

Mayor Hart called the meeting to order at 6:30pm

Invocation & Pledge of Allegiance

The invocation was given by Claudia Harmon and the Pledge of Allegiance was led by Rose Pierson.

Adoption of Agenda – Ms. Salazar noted to council that the amount of the 2020 Tax Bill Write-Off under 8.A. needs to be changed to \$42.78. She also requested to add 7.D. Repairs to the Town Office Garage and Shed.

Motion: To adopt the agenda with the change made by Billye D. Custis and seconded by Woody Zember.

Roll Call Vote: Custis–yes; Finney–yes; Harmon–yes; Pierson–yes; Rillo- yes; Zember–yes

MOTION PASSED

Consideration of Minutes –

Motion: To accept the minutes from October 5, 2020 as written by Susan Rillo and seconded by Rose Pierson.

Roll Call Vote: Custis–yes; Finney–yes; Harmon–yes; Pierson–yes; Rillo- yes; Zember- yes

MOTION PASSED

Department Reports

Police Report & Schedule (December 2020) – Chief Spivey presented council with the October Police Report, along with December schedule. He also provided council with details of the in-car camera system/body camera prices. Chief Spivey noted to council that the front end of the 2012 Dodge Charger needed to be repaired. He also urged council to investigate the House Bills being presented at the State level to stay educated about the bills involving police. Councilman Zember inquired about Halloween night, to which Sergeant Long responded that it was generally quiet except for a couple stop signs and road signs being taken down, with himself and Officer Reifler on duty. Councilwoman Custis noted to Chief Spivey that on the approved October schedule, all officers were scheduled to be on duty on

Onley Town Council
Regular Monthly Meeting
Minutes of November 2, 2020

Halloween night, but that didn't happen. Ms. Salazar stated that she too was unaware that Chief Spivey revised the schedule so that only one officer was on that night. She only learned of this a couple of days before Halloween, so she expressed her concern to Chief Spivey that only one officer on duty during Halloween was not sufficient. After discussing the schedule with Ms. Salazar, Chief Spivey revised the schedule so that two officers were on that night. Chief Spivey stated that he did not think he needed to make Ms. Salazar aware of the change due to the usual Halloween event in town being canceled. Councilwoman Custis argued that she assumed that the schedule would not change that significantly without discussion with Ms. Salazar. Chief Spivey noted that due to the event being canceled, he assumed the schedule should be changed. Ms. Salazar and Councilwoman Custis agreed that they did not believe that the council canceled trick-or-treating – they left it up to the residents to decide if they wanted to participate. Ms. Salazar also added that her concern was also for the possible mischief of Halloween night. Ms. Custis said that she feels that all schedule changes should be approved by Ms. Salazar. Chief Spivey said that he always makes Ms. Salazar aware of schedule changes. Ms. Salazar disagreed, stating that she is not always notified of schedule changes. Council advised Chief Spivey that going forward all schedule changes need to be approved by Ms. Salazar.

Motion: To approve the December 2020 Police Schedule by Susan Rillo and seconded by Woody Zember.

Roll Call Vote: Custis–yes; Finney–yes; Harmon–yes; Pierson–yes; Rillo- yes; Zember–yes

MOTION PASSED

Motion: To purchase the Pro-Vision camera system for an estimated total of \$6,105.00 by Susan Rillo and seconded by Woody Zember.

Roll Call Vote: Custis–yes; Finney–yes; Harmon–yes; Pierson–yes; Rillo- yes; Zember–yes

MOTION PASSED

Motion: To ratify the motion to repair 2012 Dodge Charger (\$1,329.46) by Susan Rillo and seconded by Rose Pierson.

Roll Call Vote: Custis–yes; Finney–yes; Harmon–yes; Pierson–yes; Rillo- yes; Zember–yes

MOTION PASSED

Treasurer's Report – Payables October 2020) – Ms. Salazar presented council with the Treasurer's Report for October 2020. A copy of this is available at the town.

Motion: To pay the payables for October 2020 by Rose Pierson and seconded by Ned Finney.

Roll Call Vote: Custis–yes; Finney–yes; Harmon–yes; Pierson–yes; Rillo- yes; Zember–yes

MOTION PASSED

Town Manager's Report/Zoning Administrator's Report/Public Works Report - Ms. Salazar presented council with the Town Manager's Report/Zoning Administrator's Report/Public Works Report for October 2020. A copy of this is available at the town office.

Attorney's Report – Ms. Kellam reported that she reviewed the Qualified Immunity Resolution, discussed a zoning issue with Ms. Salazar, researched the town buying real estate, and met with Ms. Salazar to discuss her annual evaluation. Ms. Kellam reported the process of buying real estate to council.

Planning Commission Report – Councilwoman Pierson noted that there is nothing new to report.

Onley Town Council
Regular Monthly Meeting
Minutes of November 2, 2020

Old Business

Property at 25571 E. Main St./New Town Office Committee Report – Councilwoman Pierson reported that the committee is still looking into properties that may be good for a new town office. She noted that the Parishioners have not set a price for the Church's office building. Councilwoman Pierson stated that the Floor Store building is being appraised, but she is personally not as excited about the building due to the lack of parking and the building being so narrow. Council advised the building committee to look into both options.

George N. McMath Park Committee Report – A report for the George N. McMath Park Committee was given by Councilwoman Custis. A copy of this is available at the town office. Council also discussed reserving the park pavilion with Councilwoman Custis, Brian Daffin and Ms. Kellam, along with resident Deb Bliss. Mr. Daffin spoke on behalf of the committee, requesting \$1,000.00 to be put into the George N. McMath Park budget to purchase Christmas gifts for children coming to the Christmas event in the park on December 5.

Motion: To provide the George N. McMath Park Committee \$1,000.00 maximum to spend on the Christmas event in the park on December 5 by Susan Rillo and seconded by Ned Finney.

**Roll Call Vote: Custis–abstain; Finney–yes; Harmon–yes; Pierson–abstain; Rillo- yes; Zember–yes
MOTION PASSED**

Historical Preservation Committee Report – Councilwoman Pierson reported that the Historical Preservation Committee will most likely not be meeting until the beginning of 2021.

Repairs to Town Office/Garage/Shed – Ms. Salazar reported to council that there have been repairs made to the town office, garage and shed. She noted that an email notification was sent to council members with an estimate from Jaracho Carpentry and that everyone agreed to the work being done with the exception of Councilman Zember and Vice-Mayor Finney, who did not respond to the email. Ms. Salazar also noted that the estimate for the repairs was \$4,650.00.

Motion: To have Jaracho Carpentry repair the town office, garage, and shed by Billye D. Custis and seconded by Susan Rillo.

**Roll Call Vote: Custis–yes; Finney–yes; Harmon–yes; Pierson–yes; Rillo- yes; Zember–yes
MOTION PASSED**

New Business

2020 Tax Bill Write-Off (\$42.78) – Ms. Salazar reported that the tax bills that are below \$2.00 and cannot be combined with other tax bills are typically written off, and she requested that a motion be made to do so. Councilwoman Harmon discussed with council the possibility of rounding tax bills that cannot be combined with other tax bills and that are less than \$20.00 to a minimum of \$20.00, which she noted is what the procedure is in the town that she moved from. She noted that she just wanted to make council aware of what other towns do.

Motion: To write off \$42.78 for the 2020 Tax Bills by Billye D. Custis and seconded by Woody Zember.

**Roll Call Vote: Custis–yes; Finney–yes; Harmon–yes; Pierson–yes; Rillo- yes; Zember–yes
MOTION PASSED**

Onley Town Council
Regular Monthly Meeting
Minutes of November 2, 2020

VDOT Street Abandonment Project – Ms. Salazar reviewed with council that in February 2020, VDOT notified her of some discrepancies in VDOT’s roadway inventory system on Madison Avenue and Virginia Avenue. She provided council with a map of the locations. She noted that VDOT stated that they do not have the money to construct and maintain these streets and they were inquiring if the town would agree to abandon the street. Council discussed the details of the streets with Ms. Salazar. Ms. Kellam suggested setting up an appointment with a VDOT representative and getting more information from VDOT before they proceed.

Resolution in Opposition to Legislative Effort to Repeal and Revise Qualified Immunity – Ms. Salazar stated that VML sent the resolution to her and suggested that the town adopt it if the town is opposing the legislative effort to repeal and revise qualified immunity. Chief Spivey briefed the council on the legislative effort updates and details.

Motion: To adopt the Resolution in Opposition to Legislative Effort to Repeal and Revise Qualified Immunity by Billye D. Custis and seconded by Rose Pierson.

Roll Call Vote: Custis–yes; Finney–yes; Harmon–yes; Pierson–yes; Rillo- yes; Zember–yes

MOTION PASSED

Public Comments – There were no public comments made during this time.

Council Comments- Councilman Zember stated that he was happy with how the meeting went. He also noted that he was glad Halloween went well and he wished everyone well with the election.

Councilwoman Rillo thanked the council and all the town employees. She also stated that the dedication at the park was very nice and she thanked Councilwoman Custis and John Dennis for all their hard work. She also wished everyone luck with the election.

Councilwoman Harmon thanked everyone for coming and agreed that the dedication at the park went very well. She also wished everyone well with the election.

Councilwoman Pierson wished everyone well with the election and thanked everyone for a productive meeting. She also noted that she was very happy about the park dedication and thanked everyone for coming to it.

Councilwoman Custis thanked everyone for coming to the park dedication and stated that she was very happy with how the day went.

Vice-Mayor Finney thanked everyone for coming. He asked Mayor Hart if it was true that he asked Ms. Salazar if Mr. Finney’s campaign letters had been sent from the town office. Mayor Hart said that someone called him with that concern. Mr. Finney asked to know the name of the person. Mayor Hart stated that he did not want the person’s name on record but would be willing to discuss it privately with Vice-Mayor Finney.

Adjourn

Motion: To adjourn at 7:50pm by Billye D. Custis and seconded by Rose Pierson.

Roll Call Vote: Custis–yes; Finney–yes; Harmon–yes; Pierson–yes; Rillo- yes; Zember–yes

MOTION PASSED

Respectfully Submitted,

Alissa Yoder, Clerk

Matthew D. Hart, Mayor