

Onley Town Council
Special Meeting
Minutes of March 10, 2021

Special Meeting of the Onley Town Council held at the Onley Baptist Church, 25501 W. Main Street, on the 10th day of March A.D., 2021:

Council Members Present: Matt Hart, Mayor
 Brian Corbin
 Billye D. Custis
 Bill Ferguson
 Claudia Harmon
 Rose Pierson
 Woody Zember

Staff Present: Jamy Salazar, Town Manager
 Alissa Yoder, Town Clerk
 John Spivey, Chief of Police, OPD
 Carl Bundick, Town Attorney

Call to Order

Mayor Hart called the meeting to order at 6:00pm

Invocation & Pledge of Allegiance

The invocation was given by Claudia Harmon and the Pledge of Allegiance was led by Bill Ferguson.

Adoption of Agenda – Mayor Hart noted that Councilwoman Custis would like to add Discussion of Town Manager Position to the agenda and asked if anyone had any objection. Mayor Hart agreed to the change in agenda.

Motion: To adopt the agenda with the addition under 5a being the Discussion of Town Manager Position by Billye D. Custis and seconded by Brian Corbin.

Roll Call Vote: Corbin- yes; Custis-yes; Ferguson- yes; Harmon – yes; Pierson – yes; Zember- yes

MOTION PASSED

Discussion of Town Office Construction Bids – Ms. Salazar stated that the building committee had a meeting with Mr. Wert last Wednesday, and she was also in attendance. She noted that when the committee inquired about inviting Berecah to the meeting, Mayor Hart stated that he believed they “bowed out” of the bidding process. She also noted that Mr. Wert was very helpful with the questions given to him at the meeting. Mr. Bundick interjected with some recommendations for council. He noted that a public hearing be held for allocating the funds necessary for the project. Councilwoman Pierson made a motion to accept the bid from Jim Wert and Councilwoman Custis seconded. After discussion of changing the amount to be allocated for the project, the motion was rescinded by both Councilwoman Pierson and Councilwoman Custis. Mr. Bundick suggested having the funds approved publicly before signing the contract. Councilwoman Custis expressed concern that the bid is only good for 30 days. Ms. Salazar noted that the meeting needs to be advertised for 10 days. Council also discussed upgrading options on the town office building, which Mayor Hart stressed would only be done if all of council agrees. When polled, Councilwoman Harmon, Councilwoman Custis and Councilman Corbin did not want any upgrades. After discussion with Mr. Wert and Mr. Bundick, council added 15% more to the bid price to be allocated due to lumber prices rapidly increasing. Mr. Wert agreed to keep the price for his bid the same, adding 15% allocated for possible lumber prices increasing, for 30 days. After discussion, council all agreed not to upgrade, however after speaking with Mr. Wert, the suggestion was made to put a one-foot skirting around the bottom to prevent damage from weedwhackers. Councilwoman Pierson made a motion to accept the bid, good for 30 days, from Jim Wert with the addition of 15% of

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the bidding price for increased prices and for a one-foot brick skirting around the bottom. Councilwoman Custis seconded the motion. When roll call vote was taken, Councilman Corbin stated that he is voting no due to the brick being added. Councilwoman Pierson and Councilwoman Custis rescinded the motion.

Motion: To accept the bid from Jim Wert as stated, good for 30 days, with no additions by Rose Pierson and seconded by Billye D. Custis.

**Roll Call Vote: Corbin- yes; Custis-yes; Ferguson- yes; Harmon – yes; Pierson – yes; Zember- yes
MOTION PASSED.**

Council agreed that the Chair of the Building Committee, Brian Corbin, will be the direct communicator with Mr. Wert and his company.

Discussion of Town Manager Position - Mayor Hart stated that Ms. Salazar will be leaving her position as town manager. Ms. Yoder stated her increase in hours to help, along with Chief Spivey changing his hours to help in the office. Council also discussed having a committee to go over the job description. Councilwoman Harmon recommended Councilwoman Custis for the committee. All council members agreed. Councilwoman Harmon stated that she would like to serve as well, and Ms. Salazar stated that she will do whatever she can to help and make the transition smooth.

Motion: To accept Jamye Salazar's letter of resignation by Rose Pierson and seconded by Billye D. Custis.

**Roll Call Vote: Corbin- yes; Custis-yes; Ferguson- yes; Harmon – yes; Pierson – yes; Zember- yes
MOTION PASSED.**

Motion: To form a committee to look at job descriptions and salary and to present the job notice to council to hire a town manager with the committee chair being Billye D Custis with the members being Claudia Harmon and Jamye Salazar by Rose Pierson and seconded by Brian Corbin.

**Roll Call Vote: Corbin- yes; Custis-yes; Ferguson- yes; Harmon – yes; Pierson – yes; Zember- yes
MOTION PASSED.**

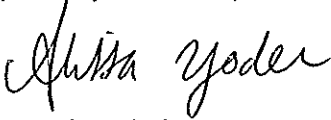
Adjourn

Motion: To adjourn at 7:20pm by Rose Pierson and seconded by Billye D. Custis.

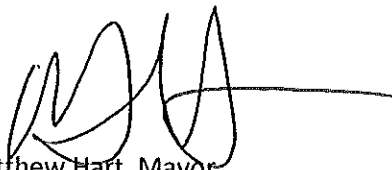
**Roll Call Vote: Corbin- yes; Custis-yes; Ferguson- yes; Harmon – yes; Pierson – yes; Zember- yes
MOTION PASSED**

Adjourn

Respectfully Submitted,



Alissa Yoder, Clerk



Matthew Hart, Mayor