

Onley Town Council
Regular Monthly Meeting
Minutes of April 1, 2024
Onley Town Office, 25308 Lankford Highway, Onley, VA

Council Members Present: Ned Finney, Mayor
 Bill Ferguson, Vice-Mayor
 Daniel Bloxom
 Brian Corbin
 Kate Hill
 Rodney Lang
 Woody Zember

Staff Present: Carl Bundick, Town Attorney
 E. J. Long, Chief of Police, OPD
 Susan Rillo, Town Manager
 Jamye Salazar, Clerk/Treasurer

Call to Order

Mayor Finney called the meeting to order at 6:00pm.

Invocation & Pledge of Allegiance

Councilman Lang gave the invocation and Councilman Zember led the Pledge of Allegiance.

Adoption of Agenda

Mayor Finney asked to add item **4A. Presentation – Onancock Volunteer Fire Dept.** to the agenda.

Motion: To adopt the agenda (with the addition) by Bill Ferguson and seconded by Kate Hill. Roll Call

Vote: Bloxom -yes; Corbin- yes; Ferguson- yes; Hill – yes; Lang– yes; Zember - yes. MOTION PASSED

Presentation – Onancock Volunteer Fire Dept.

Mike Rydberg, Chief of Onancock Volunteer Fire Dept., spoke briefly about their department. A copy of the presentation was left with the Clerk and is available upon request.

Mr. Lang asked Chief Rydberg what they are asking for (as far as a donation). Chief Rydberg stated that last year the Town of Onley gave \$60,000.00 and he would like that same donation again, although at this time he cannot say exactly how those funds will be spent because he is not sure what the priority is at this time.

Commission/Committee Reports

Planning Commission – Mr. Corbin said that he was unable to attend the last meeting so in the absence of Ms. Bliss, there was no report.

McMath Park Commission - Melissa Taylor reported that the Commission worked on the egg hunt that was cancelled due to inclement weather. They have created two budgets that were submitted late this afternoon.

Public Works Garage Committee – Ms. Rillo said that she has been trying to contact our representative at Boss Buildings for a week, only to learn today the entire company has been on vacation. Mr. Pitt suggested removing some overhangs from the building, which will save us some money. She has just received the contract (today) from Boss Buildings and has passed it along to Mr. Bundick for review. They have asked that we overnight them the deposit check tomorrow. She has not issued the RFB for

Onley Town Council
Regular Monthly Meeting
Minutes of April 1, 2024
Onley Town Office, 25308 Lankford Highway, Onley, VA

concrete at this time since she will need to get the slab plan once the building deposit has been received.

Old Business

Ms. Salazar explained that “Donations” is still on the agenda since the motion was made to take it off the table. At this point, we only have \$2,500.00 left in that line item, and we have not received any financial information from any other organizations.

Ms. Rillo reported that she is still deciding which holiday decorations to order. She is trying to get the most for our money and will be ordering them within the next two weeks. She added that we will also need to purchase new banners to go along with the lights but that will happen in the next fiscal year.

Chief Long presented Council with the estimate for the in-car camera systems. A copy will be attached to the original minutes and will be available upon request. Mr. Corbin asked to confirm that the systems have GPS. Chief Long stated that they do have GPS. Council did not take any action at this time.

Council set a budget workshop meeting for April 24, 2024, at 6:00pm.

New Business

Ms. Salazar asked Council to add the discussion of the re-allocation of the ARPA budget to the April 24th budget workshop agenda. Council agreed.

Ms. Rillo asked Council’s permission to sell the camper shell from the 2012 Ford pickup truck.

Motion: To sell (via sealed bid) the camper shell from the 2012 Ford pickup truck by Brian Corbin and seconded by Kate Hill. Roll Call Vote: Bloxom -yes; Corbin- yes; Ferguson- yes; Hill – yes; Lang– yes; Zember - yes. MOTION PASSED

Ms. Salazar asked Council’s permission to write off twenty supplemental personal property tax bills totaling \$23.85. She further explained that these individual bills are all under \$2.00.

Motion: To write off twenty supplemental tax bills totaling \$23.85 by Bill Ferguson and seconded by Daniel Bloxom. Roll Call Vote: Bloxom -yes; Corbin- yes; Ferguson- yes; Hill – yes; Lang– yes; Zember - yes. MOTION PASSED

Department Reports

Police Report

Chief Long presented Council with his written report. He noted the number of tickets that have been issued along East Main Street and spoke about how they will be handling the speed limit change. He said that he has requested that ACSO place their speed trailer along that route to make everyone aware of the change. He expects to receive funds for three grants that he (along with Ms. Salazar) has applied for this month. Several Council Members asked if he has purchased the trailer for the speed signs. He stated that he has not because it was never formally approved.

Motion: To authorize Chief Long to purchase a galvanized trailer for \$599.99 for deployment of the solar powered radar signs by Bill Ferguson and seconded by Daniel Bloxom. Roll Call Vote: Bloxom - yes; Corbin- yes; Ferguson- yes; Hill – yes; Lang– yes; Zember - yes. MOTION PASSED

Council asked if there has been any interest from anyone in purchasing the additional speed signs. Chief Long said only from the Town of Painter, but he believes that they are having the same issues with VDOT that we had, so it may not happen.

Mayor Finney asked to make it noted in our minutes that the Town of Onley did not set the speed limit for East Main Street – that was done by VDOT. Chief Long agreed and added that is the case for all the streets in our town.

**Onley Town Council
Regular Monthly Meeting
Minutes of April 1, 2024
Onley Town Office, 25308 Lankford Highway, Onley, VA**

Treasurer's Report

Ms. Salazar reported that she wrote the ORA agreement and has gotten that to them, but she has not gotten that back from them at this time, so the check has not been released. She worked on supplemental taxes, the 2024-2025 proposed budget, and the DCJS ARPA LE Equipment Grant. She agreed with Chief Long that these grants are time consuming, and she has spent a great deal of her time on grants this past month. Ms. Salazar asked if there were any questions about her financial report. There were none. She noted a payment to the IRS in the amount of \$979.15, explaining that was a late penalty for 941 payroll tax. This bill was sent to us in error and after providing proof of an on-time payment, the money should be refunded at a later date.

Motion: To pay the March 2024 payables by Kate Hill and seconded by Daniel Bloxom. Roll Call Vote: Bloxom -yes; Corbin- yes; Ferguson- yes; Hill – yes; Lang– yes; Zember - yes. MOTION PASSED

Town Manager/Zoning Report

Ms. Rillo reported that she is working on the following (along with Mr. Bundick): wording for park rules, wording for zoning violation letters, another letter to our Airbnb property owner.

She told Council that a realtor has contacted her to see if the town is interested in purchasing the old Farmers Exchange building on East Main Street. She does not have a price yet; they are waiting for an appraisal. She reminded Council that several years ago, a previous Council contacted the current owners about selling us the building for a possible town office.

She said that we have received an application for a BPOL at the former coffee shop on the corner of East Main Street & Coastal Blvd. She explained that she was unable to issue that business license at this time because that building was under a Pump & Haul agreement which has expired. She added that the town does have a Pump & Haul Ordinance. As of now, the owner of the building has not contacted the town to see how to move forward. She added that Ms. Battle, the BPOL applicant, is here in the audience tonight and the town would love to have her business so hopefully we can get this matter resolved. She has received a SUP application from North of Market LLC for an oversized/two-sided sign to be located near the Onley Town Center driveway on Market Street.

We are preparing for mosquito spraying and grass cutting. She asked that anyone who has newsletter information get that to her as soon as possible. Lastly, she spoke about a pothole on Washington Street that continues to be a problem due to a leaking underground pipe. Council recommended that she contact HRSD.

Motion: To send the SUP application to the Planning Commission and Public Hearing by Bill Ferguson and seconded by Kate Hill. Roll Call Vote: Bloxom -yes; Corbin- yes; Ferguson- yes; Hill – yes; Lang– yes; Zember - yes. MOTION PASSED

Motion: To hold a Joint Public Hearing with the Planning Commission on the above matter (SUP application) by Kate Hill and seconded by Bill Ferguson. Roll Call Vote: Bloxom -yes; Corbin- yes; Ferguson- yes; Hill – yes; Lang– yes; Zember - yes. MOTION PASSED

Attorney's Report

Mr. Bundick reviewed the ORA agreement. He has worked with Ms. Rillo on some zoning issues, reviewing some contracts, and he is aware of the BPOL issue that Ms. Rillo spoke about earlier.

Onley Town Council
Regular Monthly Meeting
Minutes of April 1, 2024
Onley Town Office, 25308 Lankford Highway, Onley, VA

Consideration of Minutes

Motion: To adopt the minutes of the March 4, 2024, Regular Monthly Meeting by Brian Corbin and seconded by Kate Hill. Roll Call Vote: Bloxom -yes; Corbin- yes; Ferguson- yes; Hill – yes; Lang– yes; Zember - yes. MOTION PASSED

Public Comments

Louise Battle, a resident of Melfa, asked Council to grant her the opportunity to open the former Crossroads Coffee Shop. She spoke about her past and current work experience. She thanked Council for their time.

Council Comments

Mr. Corbin thanked Ms. Salazar for her work on the budget. He feels her work on the budget makes our job easier. He thanked Ms. Rillo and Percy Smith for their hard work and said the town looks great. He is very pleased that we are putting a down payment on the new garage building but would like us to move forward on the town office as well. He thanked the public for their attendance.

Mr. Lang thanked everyone for coming and said he likes seeing such a big crowd. He thanked town employees for making the town safer.

Mr. Bloxom thanked everyone for coming. He thanked Chief Long for the department’s help with the CALL Jamboree.

Ms. Hill thanked everyone. She said that she will have some concrete estimates from Chaney for the next meeting.

Mr. Zember thanked everyone for coming. He thanked the employees and said it really is a good thing when you can have a monthly meeting in less than an hour because things are running so smoothly. He added that he has not had any complaints about anything lately. Lastly, he would like to see us move forward with the town office construction.

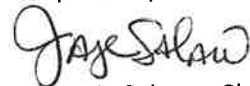
Mr. Ferguson reiterated what his fellow Council Members have said. He also thanked the McMath Park Commission for their hard work. He thanked the town employees. He would also like to get a new town office built.

Mayor Finney thanked everyone and said he is happy to have such a good crowd tonight. He thanked Mr. Ferguson for filling in for him at last month’s meeting.

Adjourn

Motion: To adjourn (6:51pm) by Kate Hill and seconded by Rodney Lang. Roll Call Vote: Bloxom -yes; Corbin- yes; Ferguson- yes; Hill – yes; Lang– yes; Zember - yes. MOTION PASSED

Respectfully submitted,



Jamye L. Salazar, Clerk/Treasurer



Henry E. Finney, Mayor