

Onley Town Council Minutes of April 12, 2012

VIRGINIA: At a Recessed Meeting of the Onley Town Council held at the Onley Fire & Rescue Building on the 12th day of April, A.D., 2012:

Members Present: Billye D. Custis, Mayor
Billy Chance
Dawn Dize
Lance Eller
Ned Finney
Jack Pierson, Vice-Mayor
Don Strautz

Staff Present: Jamye Salazar, Treasurer

Call to Order

The Recessed Town Council meeting was called to order by Mayor Custis at 6:30pm. The invocation was given by Billy Chance. The Pledge of Allegiance to the Flag was led by Don Strautz.

Adoption of Agenda

Mayor Custis asked Council if there was anything to be added or removed. There was not.

Motion: To adopt the agenda by Don Strautz and seconded by Lance Eller. Vote: Chance-yes; Dize-yes; Eller-yes; Finney-yes; Pierson-yes; Strautz-yes. MOTION PASSED

Property at 25571 East Main Street

Mayor Custis stated that she has contacted the USDA and all local banks about the possibility of borrowing some or all of the money for construction of the new Town Office. The USDA requires that a preliminary architectural feasibility report be done by a licensed architect. The project will need to have a cost estimate and a budget. Once the loan is approved, the money spent to do this can be included on the loan amount. Peggy Jordon will need to start an environmental assessment around that same time. This will take about sixty days. Once the final report is complete it goes to Richmond and they need to approve it. This would take another sixty days and after that we would make application for the loan. She presented Council with the various rates and loan terms that PNC Bank, Shore Bank and BB&T offers. She stated that she has tried to contact Susan Murphy at Suntrust on three separate occasions and has had no response. Keith Lilliston from PNC stated that it will take approximately 1-2 weeks to close the loan. Brian Laird from Shore Bank estimated that it will take 4-6 weeks. Connie Campbell from BB&T estimated 4-6 weeks as well. Mr. Finney is not in favor of pursuing funds from the USDA due to what he feels is an unreasonable process and amount of time. Ms. Dize agreed. Mayor Custis stated that everyone that she spoke with is willing to meet with us at our convenience. Mr. Strautz feels that we need to have some plans drawn up. Mr. Finney stated that he is concerned about the length of the building and wants to get some clarification from the Health Department as to what we can and can't do on that lot. Mr. Strautz will contact Tori Bloxom at the Health Department and see if she can give us some guidance.

Welcome to Onley Signs

Mayor Custis stated that Chesapeake Outdoors quoted a price for the sign but not for installation. Ms. Salazar has requested the price for installation but they have not gotten back to her. Council asked Ms. Salazar to have Chesapeake Outdoors quote a price for the same size sign made with the same material as Phillips Sign Company for next month's meeting.

RFP for Public Works

Mayor Custis stated that Mr. Hall will pay the Town for cutting grass at the vacant lot on the corner of Coastal and Route 13. Mr. Eller stated that Mr. Hall does not own that property – the state does. Mr. Strautz will double check this with the county and get that information to Mayor Custis. Mr. Finney stated that if this is indeed the case, this will solve our dilemma as to who should cut the grass. Mr. Strautz thanked Mr. Eller for his work on the RFP. Mayor Custis asked that he get an electronic copy to Ms. Salazar to keep at the Town Office. Mr. Eller stated that he can get her a paper copy but not an electronic copy due to the program that he used to create it. Ms. Dize asked to have several errors corrected. Council decided to make the pre-bid meeting mandatory; all agreed on Friday, April 27 at 5:30 at Town Office for meeting. Mr. Finney questioned the sidewalk edging – his concern is getting the permission of property owners. It was agreed to change that to removing the grass from the sidewalks. There was some discussion about how many clean-ups that the Town should have. Council decided to have one in this calendar year and use same guidelines now in place for cleaning up yard debris only. They felt that they can always have two in the next calendar year if they see a need. Mr. Pierson asked about the pick-up of dead animals. Mayor Custis stated that the highway department is responsible for that. Mr. Eller said that VDOT will pick up dead animals if they are notified. Council agreed to run the ad in the newspaper with a return date of May 4th and bids to be opened at the May 7th meeting.

Motion: To accept the amended RFP for Public Works by Don Strautz and seconded by Ned Finney.

Vote: Chance-yes; Dize-yes; Eller-yes; Finney-yes; Pierson-yes; Strautz-yes. MOTION PASSED

Rainy Day Fund Resolution

Mayor Custis asked if anyone came up with figures for the Rainy Day Fund. Mr. Pierson said that he would like to wait until after the building costs are nailed down. Mayor Custis stated that she hates to see another budget year close without having this in place since it was a recommendation from the auditors. Mr. Finney is not in favor of designating money for a Rainy Day Fund – he would prefer to do a general designation that would cover a broader range of use for the money. Mr. Eller agreed and stated that this policy will need to be re-adopted at the beginning of a new Council year. Mayor Custis stated that a new Council can vote to change the policy but they don't have to. She reminded Council that while they cannot bind future Councils, they can help with planning for the future. Chief Walter Marks stated that he feels some money needs to be earmarked for disaster recovery. Ms. Dize feels that we should give future Councils a good foundation for fiscal responsibility. Mayor Custis agreed.

Motion: To adopt a Rainy Day Fund policy in the amount of \$150,000.00 by Don Strautz and seconded by Lance Eller.

Vote: Chance-yes; Dize-yes; Eller-yes; Finney-yes; Pierson-yes; Strautz-yes. MOTION PASSED

Set Date for Public Hearing for Draft 2012-2013 Budget

Motion: To hold the Public Hearing for Draft 2012-2013 Budget on May 7, 2012 at 6:00pm with the Regular Monthly Meeting to follow immediately by Lance Eller and seconded by Jack Pierson.

Vote: Chance-yes; Dize-yes; Eller-yes; Finney-yes; Pierson-yes; Strautz-yes. MOTION PASSED

CD Renewing 4/12/12 @ Shore Bank in amount of \$57,827.13

Ms. Salazar presented Council with rates and terms from local banks.

Motion: To purchase a 24 month CD with a rate of 1% from Shore Bank in the amount of \$57,827.13 by Don Strautz and seconded by Billy Chance.

Vote: Chance-yes; Dize-yes; Eller-yes; Finney-yes; Pierson-yes; Strautz-yes. MOTION PASSED

Adjourn/Recess

Motion: To adjourn at 7:48pm by Lance Eller and seconded by Dawn Dize. Vote: Chance-yes; Dize-yes; Eller-yes; Finney-yes; Pierson-yes; Strautz-yes. MOTION PASSED

Jamye Salazar, Treasurer

Billye D. Custis, Mayor