

Onley Town Council
Special Meeting-Budget Workshop
Minutes of April 10, 2023
Onley Town Office, 25308 Lankford Highway, Onley, VA

Council Members Present: Ned Finney, Mayor
 Daniel Bloxom
 Brian Corbin
 Bill Ferguson, Vice-Mayor
 Katelyn Hill
 Rodney Lang
 Woody Zember

Staff Present: Carl Bundick, Town Attorney
 E. Jesse Long, Chief of Police, OPD
 Jamye Salazar, Interim Town Manager

Call to Order

Mayor Finney called the meeting to order at 6:00pm.

Invocation & Pledge of Allegiance

The invocation was given by Councilman Bloxom, and the Pledge of Allegiance was led by Councilman Corbin.

Adoption of Agenda

Motion: To adopt the agenda by Kate Hill and seconded by Bill Ferguson. Roll Call Vote: Bloxom -yes; Corbin- yes; Ferguson- yes; Hill – yes; Lang– yes; Zember - yes. MOTION PASSED

Police Dept. Renovation Bid Change Order

Chief Long reported that Mr. Patterson performed a mold test, and it was positive for mold in the police office. Mr. Patterson quoted \$1,652.00 to replace the insulation and the vapor barrier. He will also need an additional \$480.00 for cleaning solution and labor.

Motion: To issue an RFB for mold testing and removal with a one-week advertising period by Bill Ferguson and seconded by Rodney Lang. Roll Call Vote: Bloxom -yes; Corbin- yes; Ferguson- yes; Hill – yes; Lang– yes; Zember - yes. MOTION PASSED

Council authorized Ms. Salazar to open the bids after the deadline and decide how to proceed.

Mr. Finney asked Council to decide about the windows at the police office. Council decided to leave the current windows and research the installation of an alarm system.

2023-2024 Proposed Budget

Ms. Salazar gave Council a draft copy of the 2023-2024 Proposed Budget containing the numbers that were set at the last meeting. She stated that those numbers include the cost of adding a fifth police officer. She noted that the budget is out of balance with a deficit of \$174,892.00. At the request of Mayor Finney, she also presented them with the same budget except that the cost of a fifth officer has been removed. That budget is out of balance with a deficit of \$20,580.00. She asked Council to decide which worksheet they want to proceed with to begin finalizing the budget. Mayor Finney polled Council and the consensus was to proceed without adding a fifth police officer. Mr. Corbin suggested that Council consider using the “reserve to balance” option to cover the \$20,580.00 and balance the budget. He added that it has been done in the past (on paper), but we have not actually had to go into our

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reserves because our revenue came in high enough to cover the deficit. Council agreed. (A final copy is available upon request)

Motion: To accept the 2023-2024 Proposed Budget and send it to Public Hearing by Rodney Lang and seconded by Bill Ferguson. Roll Call Vote: Bloxom -yes; Corbin- yes; Ferguson- yes; Hill – yes; Lang– yes; Zember - yes. MOTION PASSED

Closed Session

Motion: To go into Closed Session (6:19pm) in accordance with Section 2.2-3711(A) of the Code of Virginia of 1950, as amended for the purpose of Paragraph 1: Discussion or consideration of personnel matters pertaining to General Government, specifically related to discussion of applicants to fill the Town Manager vacancy by Bill Ferguson and seconded by Kate Hill. Roll Call Vote: Bloxom -yes; Corbin- yes; Ferguson- yes; Hill – yes; Lang– yes; Zember - yes. MOTION PASSED

Open Session & Certification of Closed Session

Motion: To return to open session (6:46m) by Kate Hill and seconded by Bill Ferguson. Roll Call Vote: Bloxom -yes; Corbin- yes; Ferguson- yes; Hill – yes; Lang– yes; Zember - yes. MOTION PASSED

A roll call vote was taken after reconvening in Open Session, at which time each member certified by his/her vote whether only the matters previously disclosed were discussed during Closed Session: **Roll Call Vote:** Finney -yes; Bloxom -yes; Corbin- yes; Ferguson- yes; Hill – yes; Lang– yes; Zember - yes. MOTION PASSED

Motion: To make an offer to Susan Rillo for the position of Town Manager with a salary of \$67,000.00 per year with a six-month probation period at which time the salary will be re-negotiated considering performance and obtaining qualifications by Bill Ferguson and seconded by Kate Hill. Roll Call Vote: Bloxom -yes; Corbin- no; Ferguson- yes; Hill – abstain; Lang– abstain; Zember - yes. MOTION PASSED

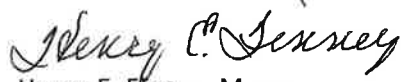
Adjourn

Motion: To adjourn (6:48pm) by Kate Hill and seconded by Bill Ferguson. Roll Call Vote: Bloxom -yes; Corbin- yes; Ferguson- yes; Hill – yes; Lang– yes; Zember - yes. MOTION PASSED

Respectfully Submitted,



Jamye Salazar, Clerk/Treasurer



Henry E. Finney, Mayor