

Town of Onley

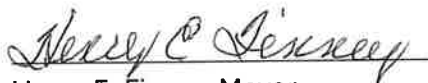
Donation Policy


There is a lot of information to review and decisions to be made at the Regular Monthly Meetings of the Onley Town Council. They can often be quite lengthy. Therefore, there will be no more in-person donation request presentations unless an invitation is issued by the Onley Town Council.

Donation requests must be made in writing and according to the following guidelines:

1. No in-person presentations – a letter of request must be submitted to the Council which must include the following:
 - a. Description of your charity/organization
 - b. Contact information for your charity/organization
 - c. Your charity/organization's mission statement
 - d. Proof that you are a 501 (c) 3 charity/organization
 - e. Copy of your charity/organization's current financial statement
 - f. How you plan to spend the funds (if awarded)
 - g. Explanation of how the donation to your charity/organization will directly benefit the Town of Onley
2. The letter of request must be received no later than March 31st (end of third quarter of the fiscal year).
3. Funds will be disbursed within the fourth quarter of the fiscal year (if approved).
4. There is no guarantee of a donation, even if all the above criteria are met.
5. Council reserves the right to deviate from this policy by majority vote of the Town Council.

This policy was adopted by the Onley Town Council on December 2, 2024.


Henry E. Finney, Mayor


Jamye Salazar, Clerk

VOTE:

Bloxom: yes
Corbin: yes
Ferguson: yes
Hill: yes
Lang: yes
Zember: yes